

Adair, Jonathan

From: Moreland, Mary
Sent: 31 March 2010 16:40
To: Russell, George
Subject: FW: Hyponatraemia Charts

George

Please see email below from Sharon Kelly PA to Dr Stevens Medical Director of the Belfast HSC Trust. I have let Sharon know that additional charts would need another print run so I would have to check and let her know.
Mary

Mary Moreland
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DDI: [REDACTED]
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-----Original Message-----

From: Kelly, SharonA [[mailto:sharona.kelly@\[REDACTED\]](mailto:sharona.kelly@[REDACTED])]
Sent: 31 March 2010 14:41
To: Moreland, Mary
Cc: Johnston, Julian; Armstrong, Mandy
Subject: Hyponatraemia Charts

Dear Mary

Further to previous phone call re the above I have checked with relevant colleagues and we would require 200 charts. We did receive 40 but unfortunately at least half of they were slightly damaged in the post. Dr Stevens has asked is it possible please to get approximately 200 more charts? Can they be delivered to our Trust HQ in Roe Centre, Knockbracken Healthcare Park, Saintfield Road, Belfast, BT8 8BH. If you have any queries give me a call at the number below.

Many thanks for your help.

Regards

Sharon

Sharon Kelly

PA to Dr Tony Stevens

Medical Director

Tel : [REDACTED]