

SQS CIRCULARS: ASSURANCE TEMPLATE FOR HSC TRUSTS

Circular number: Circular Reference: HSC (SQSD) 17/10 Preventing fatalities from medication loading doses

For Implementation by: 22/06/2011

(Section 2 is to be completed by HSCT and forwarded to HSCB for consideration. Section 1 should then be completed by HSCB and forwarded to DHSSPS)

SECTION 1:

To: Director, Safety, Quality & Standards Directorate, DHSSPS

I note the response from the Trust and –

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I can confirm that the HSC Board is content the action(s) taken referred to in Section 2 below, complies with the requirements of the above circular.

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I can confirm that the HSC Board is monitoring compliance with the above circular and has requested that further action is taken as follows:

I confirm that the Chief Executive and designated senior manager have been advised of this response and are content that it should be submitted to the Department.

Response submitted by: _____ (Name & contact details of person submitting response) on behalf of HSC Board. Date: _____

SECTION 2:

To: Chief Executive, HSC Board

I can confirm that the required actions set out in the above circular have been implemented in full by the due date.

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I can confirm that the actions in the above correspondence have been partially implemented by the due date. Work is ongoing in the following areas:

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I can confirm that the organisation has been unable to implement any actions of the above circular for the following reasons:

I confirm that the Chief Executive and designated senior manager have been advised of this response and are content that it should be submitted to the HSC Board.

Response submitted by: Linda Kelly, AD: Safe and Effective Care Home UHD, obo Dr David Hill, Associated Medical Director, for South Eastern HSC Trust. Date: 22/06/11