

Recording Care: Evidencing Safe and Effective Care
 STEERING GROUP PROGRESS REPORT STRAND 2
 3rd September 2012
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No	Project Objective	Progress against the Objective	Progress on Target	Current Action
i	Complete a mapping exercise of the electronic audit tool to the new, regionally agreed document and amend the tool to ensure that it is fit for purpose.	Completed.		
ii	Develop and agree a suite of evaluation tools, through which the quality of outcomes of the project might be measured.	Work in relation to evaluation methods has begun.		Strand 2 Working Group will progress this element in the late autumn.
iii	Agree a plan for implementation across the five HSC Trusts from April/May 2012 to January 2013.	Completed.		
iv	Develop a regional training approach which encompasses the implementation of the improvement methodologies and use of the electronic audit tool.	Completed.		
v	Implement a training approach for the improvement programme and use of the electronic audit tool.	Ongoing.		
vi	Facilitate and monitor the successful achievement of numbers 2 – 7 of the objectives for the five HSC Professional Officers (communication to and from NIPEC and HSCTs, implementation of PIP and audit tool).	Ongoing.		Officers are working to the implementation plans across the 5 HSCTs.

No	Project Objective	Progress against the Objective	Progress on Target	Current Action
vii	Oversee and monitor the successful implementation of the roll-out plan.	Ongoing.		Work ongoing within WG S2
viii	Produce a regional report on the evaluation of the implemented improvement methodologies.	Ongoing.		Work ongoing within WG S2
xi	Contribute to the production of the Final Project report for submission to the PHA.	Ongoing.		Work ongoing within WG S2

Key:

 Not meeting objective

 Meeting objective with some required remedial action

 Meeting objective