

The Inquiry into Hyponatraemia-related Deaths

Chairman: Mr John O'Hara QC

Ms Wendy Beggs
Directorate of Legal Services
2 Franklin Street
BELFAST
BT2 8DQ

Your Ref: NSCB04/1
NSCW50/1
NSCS071/1

Our Ref: BC-0206-13

Date: 1st August 2013

Dear Ms Beggs,

Re: Raychel Ferguson Governance

In respect of the Schedule at attachment 17 (Ref: WS-322/1 p.126-7)

1. Please confirm whether or not the Trust Board met during the months of August;
2. Please explain:
 - a. Why the Schedule omits reference to Board meeting minutes for the month following Raychel's death (i.e. July 2001);
 - b. Why the Schedule omits reference to Board minutes for the month following the Inquest into Raychel's death (i.e. March 2003);
 - c. Why the Board minutes for October and December 2002 are missing;
 - d. Please also provide all of these minutes, i.e. July 2001, March 2003, October 2002 and December 2002;

In respect of the document "*Information for Trust Board on Inquest*" (Ref: 022-003-008) please confirm:

3. Which meeting this document was prepared for;
4. Given that "*the Chief Executive has previously briefed the Trust Board in relation to the Inquest*" the dates of the meetings at which these briefings took place;
5. Please also provide the minutes of these meetings.

It is imperative that the Inquiry advances its investigation in relation to this aspect of the terms of reference as expeditiously as possible. Accordingly, we would ask for your

Secretary: Bernie Conlon

Arthur House, 41 Arthur Street, Belfast, BT1 4GB

Email: inquiry@ihrdni.org **Website:** www.ihrdni.org **Tel:** 028 9044 6340 **Fax:** 028 9044 6341

fullest co-operation with regard to the above requests notwithstanding the holiday period.

We would ask you to respond to these requests by no later than the 8th August 2103.

Yours sincerely,

A handwritten signature in cursive script, appearing to read "B. Conlon".

Bernie Conlon
Secretary to the Inquiry

Attachment 17

Altnagelvin Hospital Trust Board Minutes 1999 - 2003

Date of Trust Board Meeting's Altnagelvin Meetings held Jan 99 – Dec 99	Fluid Solution Mentioned	Death of a child LC or RF
2 nd December 1999	No	No
4 th November 1999	No	No
7 th October 1999	No	No
2 nd September 1999	No	No
1 st July 1999	No	No
3 rd June 1999	No	No
6 th May 1999	No	No
1 st April 1999	No	No
4 th March 1999	No	No
4 th February 1999	No	No

Date of Trust Board Meeting's Altnagelvin Meetings held June 99 – July 00	Fluid Solution Mentioned	Death of Child LC or RF
1 st June 2000	No	no
4 th May 2000	No	No
6 th April 2000	No	No
2 nd March 2000	No	No
3 rd February 2000	No	No
13 th January 2000	No	No

Date of Trust Board Meeting's Altnagelvin Meetings held Aug 00 – Sept 01	Fluid Solution Mentioned	Death of Child LC or RF
7 th June 2001	No	No
3 rd May 2001	No	No
5 th April 2001	No	No
1 st March 2001	No	No
11 th January 2001	No	No
2 nd August 2000	No	No
5 th October 2000	No	No
7 th September 2000	No	No
6 th July 2000	No	No

Altnagelvin Hospital Trust Board Minutes 1999 - 2003

Date of Trust Board Meeting's Altnagelvin Meetings held Oct 01 – Oct 02	Fluid Solution Mentioned	Death of Child LC or RF
5 th September 2002	No	No
4 th July 2002	No	No
6 th June 2002	No	No
2 nd May 2002	No	No
4 th April 2002	No	No
7 th March 2002	No	No
7 th February 2002	No	No
10 th January 2002	No	No
6 th December 2001	No	No
1 st November 2001	No	No
4 th October 2001	No	No
6 th September 2001	No	no

Date of Trust Board Meeting's Altnagelvin Meetings held Nov 02 – June 03	Fluid Solution Mentioned	Death of Child LC or RF
1 st May 2003	No	No
3 rd April 2003	No	No
6 th February 2003	No	Yes Raychel Ferguson Information re Inquest
9 th January 2003	No	No
7 th November 2002		Yes mentions death of RF : 13.1 Under Confidential Business
3 rd November 2003	No	No