

The Inquiry into Hyponatraemia-related Deaths

Chairman: Mr John O'Hara QC

Ms Angela Crawford
Directorate of Legal Services
2 Franklin Street
BELFAST
BT2 8DQ

Your Ref: NSCB04/1
NSCW50/1
NSCS071/1

Our Ref: AD-0490-13

Date: 8th January 2013

Dear Ms Crawford,

Re: Raychel Ferguson Preliminary

I enclose for your attention an attachment to Dr Ian Carson's witness statement in Raychel Ferguson Preliminary (Lucy Crawford).

I would be grateful if you would provide me with all other such Management Executive letters publications, circulars or annexes which set out the responsibilities of executive directors (including the Chief Executive Mr. McKee, the Nursing Director etc) and the role and function of the Trust Board.

I would be grateful if you would treat this request as urgent and provide me with any such documents in advance of Dr Carson giving evidence, currently scheduled for Tuesday 15th January 2013. Thank you for your assistance.

Yours sincerely,



Anne Dillon
Solicitor to the Inquiry

Secretary: Bernie Conlon

Arthur House, 41 Arthur Street, Belfast, BT1 4GB

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Management Executive Provider Development Directorate

Chief Executive of each HSS trust
Chief Executive/ General Manager of each Board
Unit General Managers
Trust Medical Executive Directors

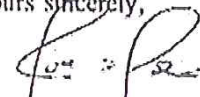
THE ROYAL ULSTER
HOSPITALS
- 9 OCT 1995 4 October 1995

Dear Colleague

HSS TRUSTS - ROLE OF EXECUTIVE DIRECTORS WITH PROFESSIONAL QUALIFICATIONS

1. The Management Executive letter (METL 2/94) which issued on 18 May 1994 outlined the background to the composition of HSS trusts and gave guidance on the role of the social work executive director in particular. Supplement 1 to the letter, issued on 20 June 1994, concentrated on the role of the nurse executive director. The annex to this letter concentrates on the role of the medical executive director and thereby completes the guidance on the role of the professional executive directors.
2. The material contained in the annex to this letter, which has been drawn up in liaison with medical colleagues, should be associated with the earlier material. Through the issue of this guidance the Management Executive intends that the executive directors will thus provide the trust with the necessary professional advice and expertise which will be required to ensure the effective and efficient delivery of all its functions.
3. This letter is being copied to a wide range of interested bodies and any enquiries about its content should be addressed, in the first instance, to Joyce Cairns, Provider Development Directorate, Tel [REDACTED]

Yours sincerely,


JOHN MCGRATH