

**E-mail Message**

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**From:** [John Johnston \[SMTP: Conlon, Bernie \(IHRD\) \[EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP \(FYDIBOHF23SPDLT\)/CN=RECIPIENTS/CN= \]\]](#)  
**To:** [Conlon, Bernie \(IHRD\) \[EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP \(FYDIBOHF23SPDLT\)/CN=RECIPIENTS/CN= \]\]](#)  
**Cc:** [Devlin, Denise \[EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP \(FYDIBOHF23SPDLT\)/CN=RECIPIENTS/CN= \]\]](#), [Ross, Leanne \[EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP \(FYDIBOHF23SPDLT\)/CN=RECIPIENTS/CN= \]\]](#), [Angela Crawford \[SMTP: \]\]](#), [Joanna Bolton \[SMTP: \]\]](#)  
**Sent:** 11/02/2013 at 12:01  
**Received:** 11/02/2013 at 12:02  
**Subject:** RE: Raychel Ferguson

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**Attachments:** Alt Annual Report 2001-2002 Extract.pdf

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"This email is covered by the disclaimer found at the end of the message."

Dear Bernie

Further to your email of 16th January in which you requested the "management structure for Altnagelvin Hospital at the time of Raychel's death", I now attach an extract from the Altnagelvin Hospitals Health and Social Services Trust Annual Report 2001-2002 which details the management structure.

Kind Regards

John

From: Conlon, Bernie (IHRD) [mailto: ]  
Sent: 16 January 2013 11:00  
To: John Johnston; Joanna Bolton; Angela Crawford  
Cc: Wendy Beggs  
Subject: Raychel Ferguson

John,

Further to our conversation- the Inquiry requires as a matter of urgency the management structure for Altnagelvin Hospital at the time of Raychel's death. I also require the reporting structure which shows the link between hospital, Trust and Board. As hearings are due to commence on 28th of January the information is required by return. I apologise for the lateness of this request.

Kind regards

Bernie

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**Altnagelvin Hospitals Health  
and Social Services Trust**

**Annual Report 2001-02**

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## CORPORATE GOVERNANCE

The Trust is governed by a Board of Non-Executive and Executive Directors who constitute the Trust Board. The Trust Board has responsibility for:

- Determining the overall policies and strategy of the Trust;
- Monitoring the execution of the agreed policies;
- Maintaining the financial viability of the Trust.

In 2001/02 the Trust Board members were:

<b>Non-Executive Directors:</b>	<b>Executive Directors:</b>
Mr Denis Desmond, Chairman	Mrs Stella Burnside, Chief Executive
Ms Joan Casey (from 7 Jan 02)	Miss Irene Duddy, Director of Nursing
Mr Gerard Guckian (from 7 Jan 02)	Dr Raymond Fulton, Medical Director (to 28 Feb 02)
Mr Columb Henry	Dr Geoff Nesbitt, Medical Director (from 1 Mar 02)
Mrs Marlene Jefferson	Mr Raymond McCartney, Dir of Business Services
Dame Geraldine Keegan (to 30 Nov 01)	Mr Niall Smyth, Director of Finance
Mr Neville Orr	

The Trust Board held eleven meetings in 2001/02. The meetings are open to the public and are held in Altnagelvin Hospital or at the offices of Local District Councils. Information on speaking rights and venue can be obtained from the Chief Executive's Office, Trust Headquarters, Altnagelvin Area Hospital. Tel (028) 71611280.

### STATUTORY COMMITTEES OF THE TRUST BOARD:

<b>Audit Committee</b>	<b>Remuneration and Terms of Service Committee</b>
Mr N Orr, Non-Executive Director (Chair)	Mr D Desmond, (Chairman)
Mrs M Jefferson, Non-Executive Director	Mrs M Jefferson, Non-Executive Director
Mr C Henry, Non-Executive Director	Dame Geraldine Keegan, Non-Exec. Director
<i>Number of Meetings held – four.</i>	<i>Number of Meetings held – two.</i>

### SUB COMMITTEES OF THE TRUST BOARD:

<b>Ethics Committee</b>
Mrs M Jefferson, Non-Executive Director (Acting Chair)
Mr R Rogan, Western Health & Social Services Council
Miss I Duddy, Director of Nursing
Mr T Melaugh, Director of Clinical Support Services
<i>Number of Meetings held – four.</i>
Dr R Fulton, Medical Director
Dr A Beirne, Chairman of Medical Staff
Dr M Parker, Clinical Audit Co-Ordinator



**Health and Safety Steering Committee**

Mrs J Hutchinson, Clinical Services Manager (Chair)	Mrs T Brown, Risk Manager (Vice Chair)
Mr C Henry, Non-Executive Director	Mrs H Allen, Chief MLSO
Mr P McCorkell Support Services Contracts Manager	Ms U Doherty, Asst Dir of Personnel
Mr B Moran, Estates Services Manager	Mrs F Hughes, Infection Control Nurse
Mr A McGrath, Deputy Superintendent Radiographer	Dr C Burges, Occupational Health Physician
Mrs M Bray, Occupational Health Nurse	Mrs N Sweeney, Site Management

*Number of Meetings held – six.*

**MANAGEMENT STRUCTURE**

A senior management team (Hospital Executive) is responsible for ensuring the implementation of the policies and strategy set by the Trust Board. At this level, the Executive Directors are joined by the Trust's Director of Personnel (Mr Manus Doherty), the Director of Estates (Mr Alan Moore), and the Director of Clinical Support Services (Mr Thomas Melaugh).

The responsibility for overseeing the operational, day-to-day management of the Trust rests with the Hospital Management Team. This team includes a number of Clinical Directorates which are each managed by a Clinical Director and a Clinical Services Manager (see Service Review Section).

