

E-mail Message

From: [John Johnston \[SMTP: Conlon, Bernie \(IHRD\) \[EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP \(FYDIBOHF23SPDLT\)/CN=RECIPIENTS/CN= \]\]](#)
To: [Devlin, Denise \[EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP \(FYDIBOHF23SPDLT\)/CN=RECIPIENTS/CN= \]](#), [Ross, Leanne \[EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP \(FYDIBOHF23SPDLT\)/CN=RECIPIENTS/CN= \]](#), [Angela Crawford \[SMTP: \]\]](#), [Joanna Bolton \[SMTP: \]\]](#)
Cc:
Sent: 11/02/2013 at 12:01
Received: 11/02/2013 at 12:02
Subject: RE: Raychel Ferguson

Attachments: Alt Annual Report 2001-2002 Extract.pdf

"This email is covered by the disclaimer found at the end of the message."

Dear Bernie

Further to your email of 16th January in which you requested the "management structure for Altnagelvin Hospital at the time of Raychel's death", I now attach an extract from the Altnagelvin Hospitals Health and Social Services Trust Annual Report 2001-2002 which details the management structure.

Kind Regards

John

From: Conlon, Bernie (IHRD) [mailto:]
Sent: 16 January 2013 11:00
To: John Johnston; Joanna Bolton; Angela Crawford
Cc: Wendy Beggs
Subject: Raychel Ferguson

John,

Further to our conversation- the Inquiry requires as a matter of urgency the management structure for Altnagelvin Hospital at the time of Raychel's death. I also require the reporting structure which shows the link between hospital, Trust and Board. As hearings are due to commence on 28th of January the information is required by return. I apologise for the lateness of this request.

Kind regards

Bernie

"The information contained in this email and any attachments is confidential and intended solely for the attention and use of the named addressee(s). No confidentiality or privilege is waived or lost by any mistransmission. If you are not the intended recipient of this email, please inform the sender by return email and destroy all copies. Any views or opinions presented are solely those of the author and do not necessarily represent the views of HSCNI. The content of emails sent and received via the HSC network may be monitored for the purposes of ensuring compliance with HSC policies and procedures. While HSCNI takes precautions in scanning outgoing emails for computer viruses, no responsibility will be accepted by HSCNI in the event that the email is infected by a computer virus. Recipients are therefore encouraged to take their own precautions in relation to virus scanning. All emails held by HSCNI may be subject to public disclosure under the Freedom of Information Act 2000."



**Altnagelvin Hospitals Health
and Social Services Trust**

Annual Report 2001-02

RA
495
ALTN



CORPORATE GOVERNANCE

The Trust is governed by a Board of Non-Executive and Executive Directors who constitute the Trust Board. The Trust Board has responsibility for:

- Determining the overall policies and strategy of the Trust;
- Monitoring the execution of the agreed policies;
- Maintaining the financial viability of the Trust.

In 2001/02 the Trust Board members were:

Non-Executive Directors:

Mr Denis Desmond, Chairman
 Ms Joan Casey (from 7 Jan 02)
 Mr Gerard Guckian (from 7 Jan 02)
 Mr Columb Henry
 Mrs Marlene Jefferson
 Dame Geraldine Keegan (to 30 Nov 01)
 Mr Neville Orr

Executive Directors:

Mrs Stella Burnside, Chief Executive
 Miss Irene Duddy, Director of Nursing
 Dr Raymond Fulton, Medical Director (to 28 Feb 02)
 Dr Geoff Nesbitt, Medical Director (from 1 Mar 02)
 Mr Raymond McCartney, Dir of Business Services
 Mr Niall Smyth, Director of Finance

The Trust Board held eleven meetings in 2001/02. The meetings are open to the public and are held in Altnagelvin Hospital or at the offices of Local District Councils. Information on speaking rights and venue can be obtained from the Chief Executive's Office, Trust Headquarters, Altnagelvin Area Hospital. Tel (028) 71611280.

STATUTORY COMMITTEES OF THE TRUST BOARD:

Audit Committee

Mr N Orr, Non-Executive Director (Chair)
 Mrs M Jefferson, Non-Executive Director
 Mr C Henry, Non-Executive Director
Number of Meetings held – four.

Remuneration and

Terms of Service Committee

Mr D Desmond, (Chairman)
 Mrs M Jefferson, Non-Executive Director
 Dame Geraldine Keegan, Non-Exec. Director
Number of Meetings held – two.

SUB COMMITTEES OF THE TRUST BOARD:

Ethics Committee

Mrs M Jefferson, Non-Executive Director (Acting Chair)
 Mr R Rogan, Western Health & Social Services Council
 Miss I Duddy, Director of Nursing
 Mr T Melaugh, Director of Clinical Support Services
Number of Meetings held – four.

Dr R Fulton, Medical Director
 Dr A Beirne, Chairman of Medical Staff
 Dr M Parker, Clinical Audit Co-Ordinator

Health and Safety Steering Committee

Mrs J Hutchinson, Clinical Services Manager (Chair)	Mrs T Brown, Risk Manager (Vice Chair)
Mr C Henry, Non-Executive Director	Mrs H Allen, Chief MLSO
Mr P McCorkell Support Services Contracts Manager	Ms U Doherty, Asst Dir of Personnel
Mr B Moran, Estates Services Manager	Mrs F Hughes, Infection Control Nurse
Mr A McGrath, Deputy Superintendent Radiographer	Dr C Burges, Occupational Health Physician
Mrs M Bray, Occupational Health Nurse	Mrs N Sweeney, Site Management

Number of Meetings held – six.

MANAGEMENT STRUCTURE

A senior management team (Hospital Executive) is responsible for ensuring the implementation of the policies and strategy set by the Trust Board. At this level, the Executive Directors are joined by the Trust's Director of Personnel (Mr Manus Doherty), the Director of Estates (Mr Alan Moore), and the Director of Clinical Support Services (Mr Thomas Melaugh).

The responsibility for overseeing the operational, day-to-day management of the Trust rests with the Hospital Management Team. This team includes a number of Clinical Directorates which are each managed by a Clinical Director and a Clinical Services Manager (see Service Review Section).

