

## **ALTNAGELVIN HOSPITALS H&SS TRUST**

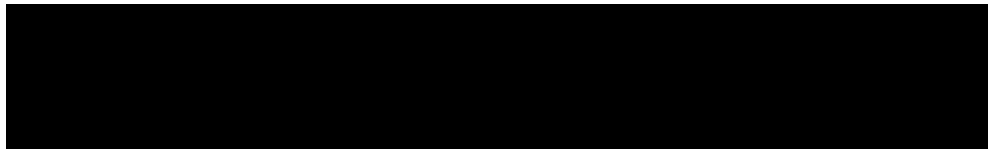
Minutes of the Hospital Management Team Meeting held on Tuesday  
10 December 2002, at 3.00 pm, in the Boardroom, Trust Headquarters,  
Altnagelvin Hospital

**Present:** Mrs S Burnside, Chief Executive  
Mr R McCartney, Director of Business Services  
Mr N Smyth, Director of Finance  
Mr A Moore, Director of Estates  
Mr T Melaugh, Director of Clinical Support Services  
Dr G Nesbitt, Medical Director  
Dr G Furness, Clinical Director, Surgery & Critical Care  
Dr M O'Kane, Clinical Director, Pathology Services  
Dr M Reilly, Clinical Director, Medical Imaging  
Mr I Craig, Clinical Services Manager  
Dr M Parker, Clinical Director, Women & Children's Care  
Mrs M Doherty, Clinical Services Manager  
Dr K Moles, Clinical Director, Medical & Ambulatory Care  
Ms D Brennan, Clinical Services Manager  
Miss I Duddy, Clinical Services Manager  
Mrs S Allen-Hamilton, Clinical Services Manager  
Mr B Moran, Estates Manager  
Mr K Garrett, Clinical Services Manager  
Mrs S O'Kane, Clinical Director, Pharmacy & HSDU

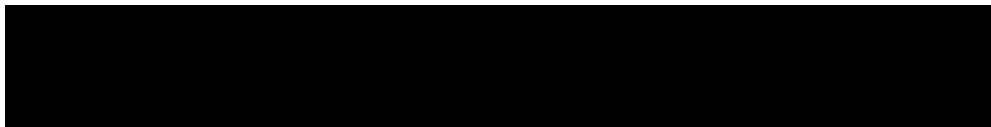
**Apologies:** Mr M Doherty, Director of Personnel  
Mr J Cullen, Clinical Director, Surgery & Critical Care  
Mr P Bateson, Clinical Director, Surgery & Critical Care

**In Attendance:** Mrs S Doherty, Personal Assistant

**Presentation on the Regional Human Resources Strategy, by  
Mr M Doherty, Director of Personnel**



1 APOLOGIES/OPENING REMARKS



[REDACTED]

2 PREVIOUS MINUTES

[REDACTED]

3 MATTERS ARISING

3.1 *Directorate Structure/Shape*

[REDACTED]

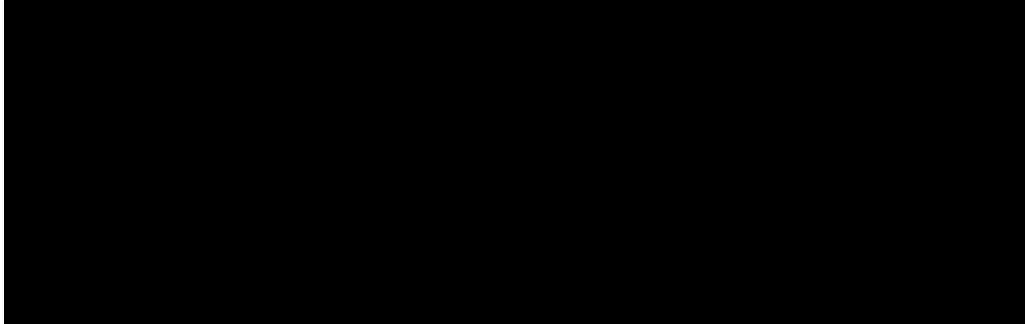
3.2 *Waiting List Management*

[REDACTED]

3.3 *Communication with GPs*

[REDACTED]

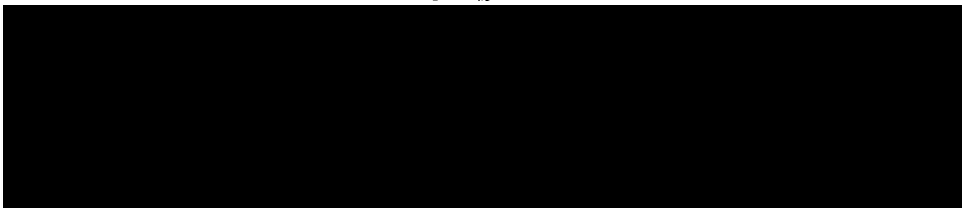
#### 3.4 *Strategic Development Project*



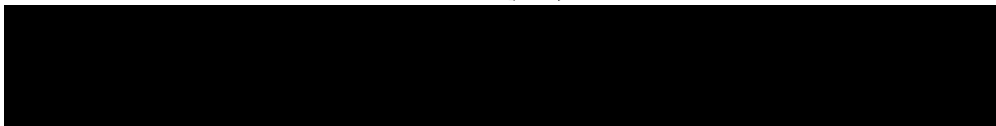
#### 3.5 *Junior Doctors' Hours/Rotas*

Mrs Burnside agreed to keep this important topic as a standing agenda item. She reported that even with the additional PRHO staff, that difficulties continued to be experienced in the compliance of the junior doctors rotas. She said that we MUST impose that junior doctors take their breaks and organize their workloads to ensure compliance. She said that she couldn't over emphasize the importance of ensuring that the rotas are worked compliant. She noted the progress done to date, particularly by the medical and anaesthetic side of the house, but she insisted that we must continue to work hard and ensure that surgery is also compliant. She also recognized the good will and integrity of staff. However, she stressed that this was a critical long-term strategic issue for this Trust as a teaching hospital. She said that she feared if we do not meet this target, that the training accreditation will be withdrawn and that we will fail to recruit further trainees. She again urged everyone to support the management of bringing rotas to compliance, as a matter of extreme urgency, in order that the Trust does not suffer or jeopardize its training capacity. Some discussion followed on the complexity and difficulties experienced with the government's New Deal on Junior Doctors and the Working Time Directive.

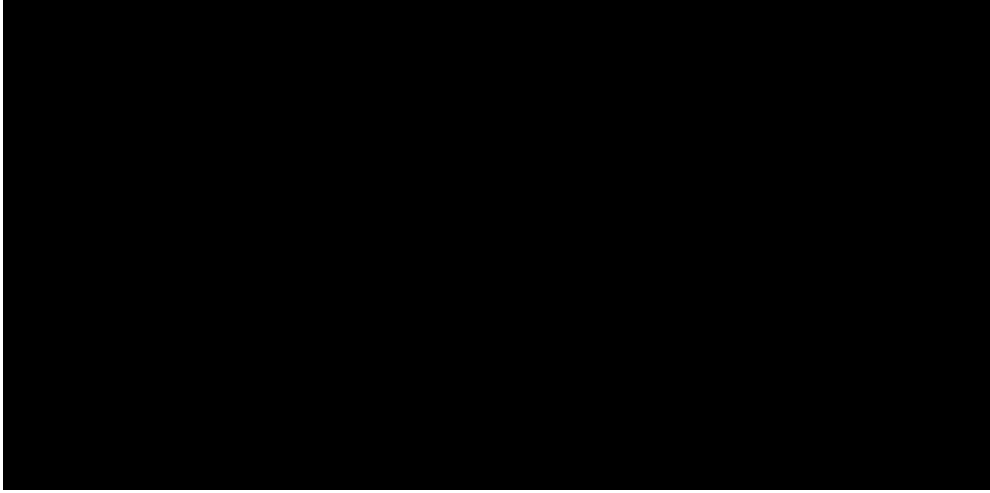
#### 3.6 *Overseas Recruitment of Nursing Staff*



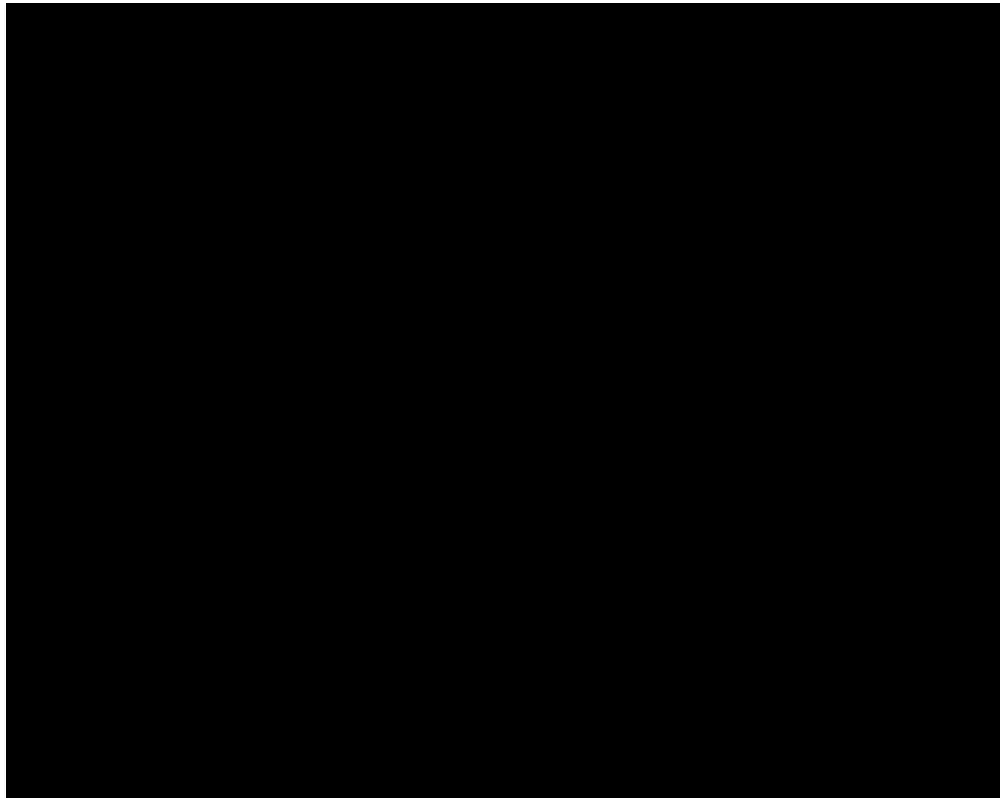
#### 3.7 *Derry Round Table – Garden of Tranquility*



3 FINANCE REPORT

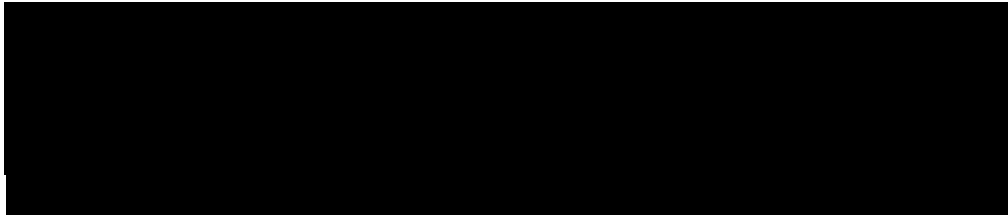


4 BUSINESS SERVICES REPORT



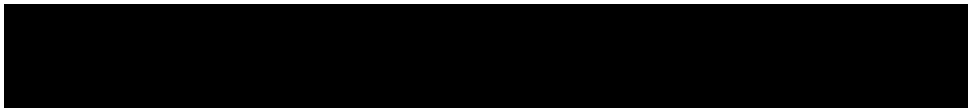


5 CORE BRIEF

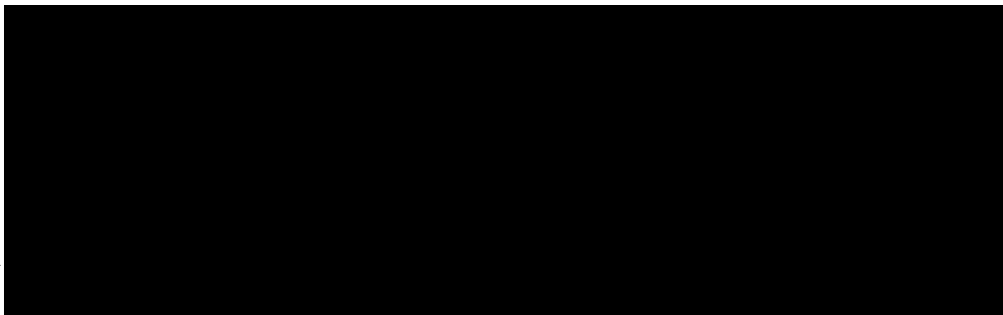


6 ANY OTHER BUSINESS

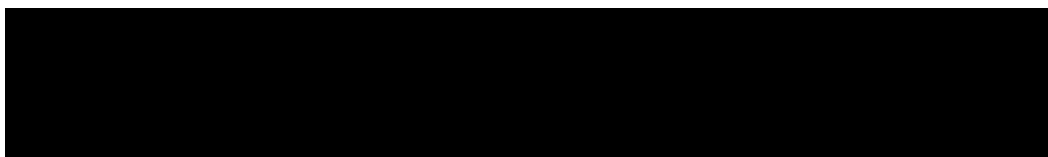
7.1 *CMO Visit*



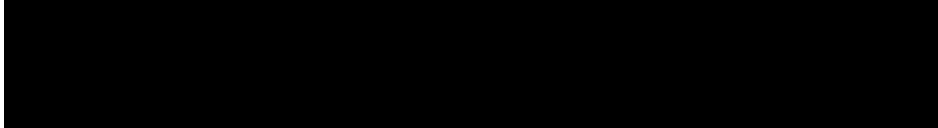
7.2 *Clinical Governance Agenda*



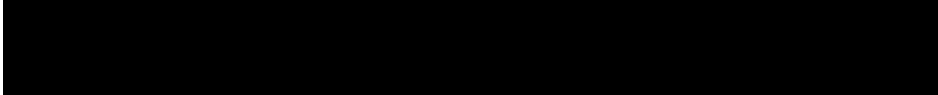
7.3 *Social Services Inspectorate Inspection for Children with Disability*



7.4 *Draft Code of Conduct for Managers*



7.5 *Charter Mark for Maternity Services*



7 DATE AND TIME OF NEXT MEETING

