ALTNAGELVIN HOSPITALS H&SS TRUST

Notes of the Hospital Management Team Meeting held on Tuesday 11 December 2001, at 3.00 pm, in the Boardoom, Trust Headquarters, Altnagelvin Area Hospital

Present:

Mr R McCartney, Director of Business Services (Chair)

Mrs S Burnside, Chief Executive Mr N Smyth, Director of Finance Mr A Moore, Director of Estates

Mrs J Hutchinson, Clinical Services Manager

Mr I Craig, Clinical Services Manager

Mrs S O'Kane, Clinical Director, Pharmacy & HSDU Dr D Martin, Clinical Director, Women & Children's Care

Dr A Beirne, Chairman, Medical Staff Committee

Mr B Moran, Estates Manager

Mrs M Doherty, Clinical Services Manager

Miss I Duddy, Director of Nursing

Mr T Melaugh, Director of Clinical Support Services

Apologies:

Ms H Allen, A/CSM, Pathology Services

Mr J Cullen, Clinical Director, Surgery & Critical Care Dr G Nesbitt, Clinical Director, Surgery & Critical Care Mr P Bateson, Clinical Director, Surgery & Critical Care Dr K Moles, Clinical Director, Medical & Ambulatory Care

Ms D Brennan, Clinical Services Manager Mr M Doherty, Director of Personnel

Dr R Fulton, Medical Director

Dr M O'Kane, Clinical Director, Pathology Services Dr M Reilly, Clinical Director, Medical Imaging

In Attendance:

Presentation on NHS Complaints Procedure, National Evaluation Report by Mrs A Doherty, Patients Advocate Officer

1 APOLOGIES/OPENING REMARKS

1

2 PREVIOUS MINUTES

3 FINANCE REPORT



4 BUSINESS SERVICES REPORT

5 CORE BRIEF

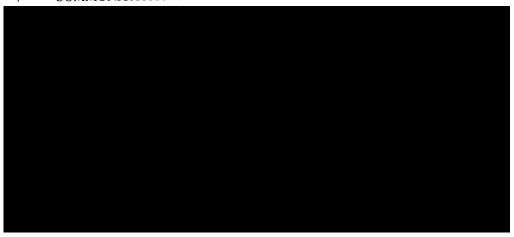


6 DIRECTORATE SHAPE/MANAGEMENT STRUCTURE

Discussion was deferred on this item. Mrs Burnside said that she was keen for the team to examine development process - key values, purpose, functions and shape, and to have a strategic look at the areas of research, clinical governance, and teaching for a hospital for the 21st century. She asked members to give some thought to making the shape purposeful for the future and for everyone to re-energise the way in which we work. She

envisaged discussions to take place around workshop mode over the early part of the New Year. It was therefore agreed that this item would be placed on the agenda for January's meeting.

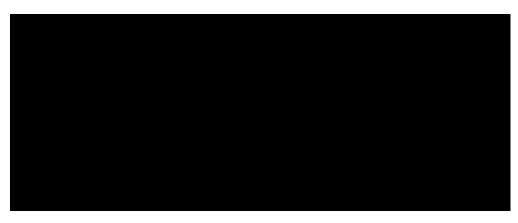
7 COMMUNICATION WITH GPs



8 HOSPITAL STATISTICS - OUTPATIENT CLINICS CANCELLED



- 9 ANY OTHER BUSINESS
- 9.1 <u>Christmas Leave</u>



9.2 NIAO Survey – Inpatient/Outpatient Waiting In the HPSS



9.3 <u>Cardiology & Cardiac Surgery Reviews</u>



9.4 <u>Visit by Radiation Inspection Meeting</u>



10 DATE OF NEXT MEETING