

E-mail Message

From: Dillon, Anne [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=IHRDADILLON]
To: Conlon, Bernie (IHRD) [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=1318908]
Cc:
Sent: 09/05/2012 at 13:47
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Subject: Adam Governance

Dear Ms Bolton

In her evidence, Joanne Sharratt made reference to the existence of a 'Policies & Procedures Committee' in 1995. I would be grateful for your response to the following questions:

What was/is the 'Policies and Procedures Committee'?
What was/is its remit?
What was/is its function?
When was it established?
Why was it established?
By whom?
Under what Directorate did it fall?
Who sat on the Committee?
Who chaired the Committee?
To whom was the Committee accountable?
What policies and procedures did it consider between 1993-1996?
What policies and procedures did it approve and implement between 1993-1996?
What was the process for bringing a prospective policy or procedure before the Committee/
How did the Committee decide if such a policy or procedure should be implemented?
If a policy or procedure was implemented how was it disseminated across the organisation?
Did the Committee have any links with any other such committees in any other hospitals across Northern Ireland?
Does the Committee still sit?

I would be grateful for your response by Friday 18th May 2012.

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