

# The Inquiry into Hyponatraemia-related Deaths

Chairman: Mr John O'Hara QC

Your Ref:

Our Ref: AD-0351-12

Date: 03 May 2012

Dear Ms Bolton

Re Adam 'Governance'

I refer to Dr Robert Taylor's evidence to the Inquiry, particularly that given on Friday 20th April. At pages 10 and 14 of the transcript, he makes reference to the under named working party and department. With reference to each I would be grateful if you would provide me with the following information:

## 1. 'Working Party on Neonatal and Paediatric transport' (Special Advisory Committee)

1. What was/is the committee?
2. What was/is its remit?
3. What was/is its function?
4. When was it established?
5. Why was it established?
6. By whom?
7. Under what Directorate did it fall?
8. Who sat on the Committee?
9. Who chaired the Committee?
10. To whom was the Committee accountable?
11. What policies and procedures did it consider between 1993-1996?
12. What policies and procedures did it approve and implement between 1993-1996?
13. What was the process for bringing a prospective policy or procedure before the Committee?
14. How did the Committee decide if such a policy or procedure should be implemented?
15. If a policy or procedure was implemented how was it disseminated across the organisation?
16. Did the Committee have any links with any other such committees in any other hospitals across Northern Ireland?
17. Does the Committee still sit?

Secretary: Bernie Conlon

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## 2. 'Medical Audit Department'

1. What was/is the Medical Audit Department?
2. What was/is its remit?
3. What was/is its function?
4. When was it established?
5. Why was it established?
6. Under what Directorate did it fall?
7. Who was the Clinical Lead?
8. To whom was the Department accountable?
9. What audits did it undertake between 1993-1996?
10. What were the outcomes of such audits? Please provide copies of the same.
11. How were these outcomes disseminated across the organisation?
12. Did the Department have any links with any other such departments in any other hospitals across Northern Ireland?
13. Does the Department still exist?

I would be grateful for your response within 7 days.

Yours sincerely,



" Anne Dillon