



**Business Services
Organisation**

Directorate of Legal Services

— PRACTITIONERS IN LAW TO THE
HEALTH & SOCIAL CARE SECTOR —

2 Franklin Street, Belfast, BT2 8DQ
DX 2842 NR Belfast 3

Your Ref:
BPC - 0145 - 12

Our Ref:
HYP B04/01

Date:
30.03.12

Mr B Cullen
Solicitor to the Inquiry
Arthur House
41 Arthur Street
Belfast
BT1 4GB



Dear Sir,

RE: INQUIRY INTO HYPONATRAEMIA RELATED DEATHS

I refer to your letter of 17th February, 2012 (BPC-0145-12). I am instructed that the Belfast Health & Social Care Trust is not aware of what policies or procedures would have been appropriate to show or produce to the King's Fund Organisational Audit by the former Royal Group of Hospitals Trust or the Belfast City Hospital Trust. The Archive of the Belfast Health & Social Care Trust, Standards and Guidelines Office contains the following 22 Policies (copies attached) for the Royal Group of Hospitals Trust for 1995-97, but there are no Belfast City Hospital Trust policies contained in this Archive. These policies now supplied are in addition to Policies previously supplied to the Inquiry: -

1. Noise Abatement (TP20/95)
2. Disciplinary Appeal Hearing Guidelines (TP27/95)
3. Guidelines – Disciplinary Hearing (TP28/95)
4. Guidelines on Handling Disciplinary Issues (TP29/95)
5. Disciplinary Procedures for Hospital and Community Medical and Dental Staff (TP30/95)
6. Disciplinary Procedures (TP31/95)
7. Procedures, Disciplinary – Senior Managers Protected Staff (TP32/95)
8. Disciplinary Procedures (TP34/95)
9. Disciplinary Rules (TP35/95)
10. Equal Opportunities Policy (TP13/95)
11. Guidance – Grievance Appeal Hearings (TP37/95)
12. Medical and Dental Staff Procedure for Settling Differences on Matters which affect an Officer's Conditions of Service (TP38/95)
13. Procedures, Grievance – Protected Staff (TP39/95)
14. Procedures, Grievance – Trust Staff (TP40/95)
15. Procedures, Grievance – Trust Medical and Dental Staff (TP41/95)
16. Grievance Procedure (TP42/95)

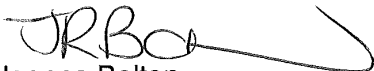
Providing Support to Health and Social Care



17. Staff Transfer (TP24/95)
18. Policy on Handling Alcohol and Substance Abuse (TP3/95)
19. Operational Policy – Conveyance of Bodies to New Mortuary (TP9/95)
20. Post Entry Training Guidelines (TP47/95)
21. Use of Irish Language in Official Business
22. Use of Protective Gloves (TP6/97)

The Belfast Health and Social Care Trust regrets that it is unable to add to our letter 1st November 2011 regarding The King's Fund Organisational Audit applications.

Yours faithfully,



Joanna Bolton
Solicitor Consultant

Email: [REDACTED]
Tel: [REDACTED]

The following attachments are not included:-

1. Noise Abatement (TP20/95)
2. Disciplinary Appeal Hearing Guidelines (TP27/95)
3. Guidelines - Disciplinary Hearing (TP28/95)
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