



**Business Services
Organisation**

Directorate of Legal Services

— PRACTITIONERS IN LAW TO THE
HEALTH & SOCIAL CARE SECTOR —

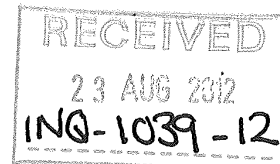
2 Franklin Street, Belfast, BT2 8DQ
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Your Ref:
HW-0008-12

Our Ref:
HYP B04/2

Date:
23rd August 2012

Ms H Win
Assistant Solicitor to the Inquiry
Inquiry into Hyponatraemia-related Deaths
Arthur House
41 Arthur Street
Belfast
BT1 4GB



Dear Madam

RE: INQUIRY INTO HYPONATRAEMIA RELATED DEATHS- CLAIRE ROBERTS

I refer to the above matter and to your letter dated 1st June 2012, reference as quoted above.

We have previously informed the Inquiry Legal Team in our letters dated 26th September 2011 (no reference) and 15th November 2011 (reference BPC-0083-11), that the Trust's practice at that time in relation to the disposal of records, depended on whatever local practice was in existence at the relevant time, and that storage space was a major factor in deciding which documents to retain.

Also, prior to the DHSSPS Guidance "Good Management Good Records" (December 2004) and the Belfast Trust Retention and Disposal Schedule (March 2008), there was no written policy in place in the former Royal Hospitals Trust for the disposal of documentation, including ward diaries.

In her statement, Ms Pollock has stated that the ward diary would now be destroyed or disposed of under current policy. I confirm that, for these reasons, the Belfast Trust has no record of the current whereabouts of the diary, nor if and when it has been disposed of or archived.

This concludes my client's response to your above-mentioned letter.

Yours faithfully

Angela Crawford
Solicitor

Providing Support to Health and Social Care



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