Trust Headquarters, Strathdene House, T&F Hospital, Omagh, Co Tyrone, BT79 0NS

Telephone Number: Fax Number: E-mail:

Minicom Service is available within the Trust on request

Our ref:

ADM 27

Date:

29 October 2004

Mr S Wade Internal Audit Westcare Business Services 12c Gransha Park Clooney Road LONDONDERRY BT47 6WJ

Dear Mr Wade

## SECURITY OF RECORDS AND FILES

I enclose a copy of a letter I have received from the Permanent Secretary.

I appreciate you have commenced this work on behalf of the Steering Group for the Root Cause Analysis.

I would appreciate your assistance in collating and securing this documentation for the Trust.

Yours sincerely

HARRY MULLAN

Chairman

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LC-SLT