

**THE ROYAL HOSPITALS**  
**LITIGATION MANAGEMENT OFFICE**  
**FIRST FLOOR, EAST WING, RVH**

**MEMORANDUM**

**FROM:** Bronagh Watson  
Litigation Management Office

**TO:** Mrs J Champion  
Clinical Risk Manager  
Occupational Health Dept.  
Second Floor, Musgrave Wing, RVH

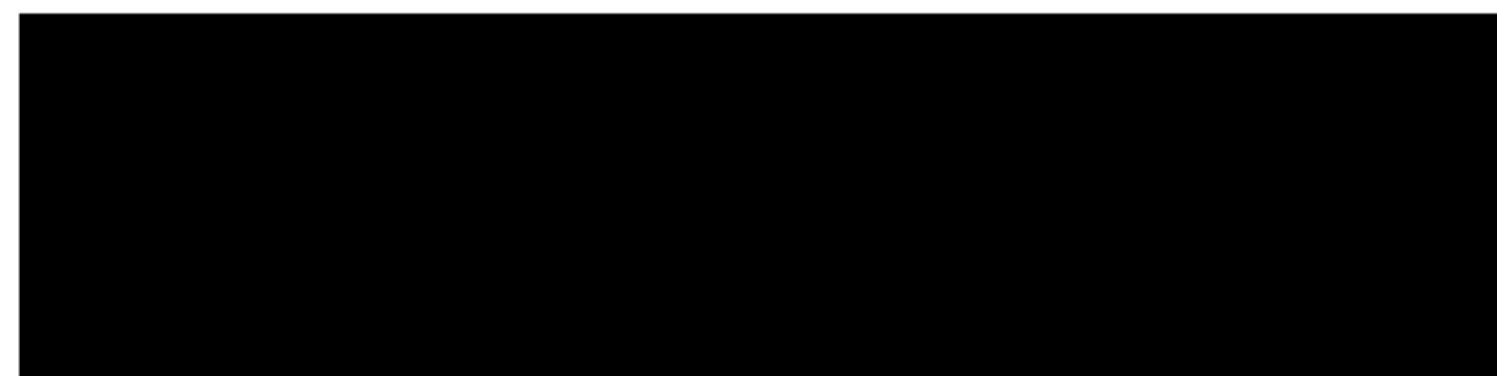
**REF:** A.51/2003/12/J

**DATE:** 15 May 2003

NOS

**Name:** Rachel Ferguson

**Address:**



**Date of birth:** 04/02/92

**Hospital number:** CH 476554

**Date of treatment:** June 2001  
(if known)

**Directorate responsible** Paediatrics  
**for patient's care:**

I am writing to let you know ~~that we are in receipt of correspondence~~ from solicitors acting on behalf of the above named, indicating that allegations of clinical negligence are to be raised against the Royal Hospitals.

I should be most grateful if you would confirm whether you are in receipt of any clinical incident documentation involving this patient and, if so, may I please have sight of all relevant correspondence, to assist our legal team in their investigation of the clinical negligence claim?

Thank you for your assistance in this matter and I look forward to hearing from you in due course.

Date typed: 15/05/03  
/BW