

**CHILDREN'S WARD****ERNE HOSPITAL****EMERGENCY ADMISSION POLICY**

1. Show patient to prepared bed.
2. Record baseline observations i.e. Temperature, pulse, Blood pressure, respiration's (C.N.S. observations if required) and also patients condition. Continue to record observations - quarter hourly - half hourly, reducing as condition permits - for a minimum of 24 hours. Report any significant change. Record weight and height (Head circumference recorded on children under one year by medical staff).
3. Inform Doctor of admission and record time informed.
4. Carry out necessary documentation i.e. past history, present history, social history and make an assessment of the activities of daily living.
5. Provide parents with ward information leaflet.
6. Record time that Doctor arrives to see patient. Assist Doctor with examination and any procedures he may carry out, giving full explanation of same to patient and parent.
7. Carry out routine investigations of skin swabs, umbilical swabs etc. on babies under half year. M.S.U. x 1 if toilet trained.

Uribag specimens x 3 if wearing nappies. Any other as indicated by Medical Staff