

OFFICE OF THE CHAIRMAN

29 October 2004

DC C Gowdy
Permanent Secretary
Department of Health, Social Services
and Public Safety
Castle Buildings
Stormont Estate
BELFAST
BT4 3SQ

Dear Clive

UTV Insight Programme
Re: Rachael Ferguson

Thank you for your letter dated 28th October 2004.

I wish to confirm that all documentation as outlined which is within the custody of the Trust relating to the death of Raychel Ferguson has been secured by the Risk Management Director and will be retained in a safe manner for inspection, if requested.

This includes:

- The original Hospital notes and records.
- All reports and statements produced by Trust employees.
- All notes of meetings or discussions concerning the case.
- Documentation relating to Legal advice received by the Trust.

The Trust's Solicitors, Directorate of Legal Services, Central Services Agency acted in this matter and have also been asked to retain their documentation in a safe and secure manner.

The material will be sorted and referenced as requested.

Yours sincerely

Gerard Guckian (Mr)
Chairman