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**From:** Fox, Jayne [mailto:Jayne.Fox@ ]

**Sent:** 20 October 2004 14:14

**To:** McLean Rebecca

**Cc:** 'sue.norwood@ '

**Subject:** RCA

Dear Rebecca

I hope you are well.

Can I clarify with you how many responses we have had to attend the RCA. I recall from the last Steering Group meeting that the attendance of the SMT at the RCA on the 9<sup>th</sup> and 10<sup>th</sup> was felt to be essential and so I would be keen to get some idea of who will be attending on those days.

In addition I understand from discussion with Bridget that the venue for the workshops has been changed to Omagh. Can you confirm this so that I can get accommodation sorted out etc.

Thanks very much.

Take care

Jayne

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