

**E-mail Message**

---

**From:** Rodgers, Catherine [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=██████████]  
**To:** Kirkwood, Conrad [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=██████████] Finlay, Tricia [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=██████████]  
**Cc:**  
**Sent:** 13/09/2013 at 09:15  
**Received:** 13/09/2013 at 09:15  
**Subject:** FW: Accountable Officer Memorandum

---

**Attachments:** 321-050.pdf

---

Tricia

I would advise that the Department have contacted me to remind the Department that they require the information requested in the email below as a matter of urgency.

I look forward to receiving your instructions as soon as possible.

Kind regards

Catherine

From: Dillon, Anne  
Sent: 11 September 2013 14:23  
To: Rodgers, Catherine  
Cc: Conlon, Bernie (IHRD); Anderson, James  
Subject: Accountable Officer Memorandum  
Importance: High

Dear Catherine

Attached is a letter from DLS enclosing 2 Accountable Officer memoranda. I am seeking your assistance with obtaining guidance which is referred to therein and which DLS have been unable to provide.

At 321-050-011 of the attached document, paragraph 6 you will see that this memorandum deals with the "fourth relationship". It goes on to state that the "first three are covered in other guidance" i.e. the items listed at 5(a) to (c).

I would be grateful if you would ask the Department to provide copies of the

file://C:\Users\1406742\AppData\Local\TOWER Software\TRIM5\TEMP\CONTEX... 09/10/2013

guidance covering items 5(a) to (c). Mrs Stella Burnside, former Chief Executive of AHSSST is to give evidence on Tuesday 17th September. This information is required in advance of that date so I ask that the Department please use best endeavours to provide the guidance sought on or before Friday, 13th September.

I am grateful for your help.

Kind regards

Anne