

**MEETING OF THE DIRECTORS OF PUBLIC HEALTH/DHSSPS  
MONDAY 1<sup>st</sup> SEPTEMBER 2003  
10.00AM – 1.00PM  
ROOM C5.15, CASTLE BUILDINGS, BELFAST**

**AGENDA**

**PAPERS**

- |                 |   |                         |
|-----------------|---|-------------------------|
| 1.              | Welcome/Apologies   |                         |
| 2.              | Drinking Water – Authorised Departures – Mr Randal Scott (Presentation)   |                         |
| 3.              | Minutes of the meeting held 2 <sup>nd</sup> June 2003   | 37/03                   |
| 4.              | Matters Arising   |                         |
|                 | <ul style="list-style-type: none"> <li>• SARS</li> <li>• Update on Implementation of Best Practice/Best Care</li> <li>• Appraisal/Revalidation of Public Health Consultants</li> <li>• Update on Confidential Enquiry into Maternal Deaths</li> <li>• Update on Fertility Services</li> <li>• Dermatology Services</li> <li>• Pathology Services</li> </ul> | 38/03<br>39/03          |
| 5.              | Update on the 2003 International Healthy Cities Conference – 19th –22 <sup>nd</sup> October<br>- Dr D Stewart   |                         |
| 6.              | Risk Assessment of Functional Relationships - Dr D Stewart  | 40/03                   |
| 7.              | Screening – Dr Boyle  |                         |
|                 | <ul style="list-style-type: none"> <li>• Update</li> <li>• Prostate Cancer Screening</li> </ul>   | 41/03<br>42/03          |
| 8.              | Family Planning – Dr Boyle ( <del>Paper to follow</del> )   | 43/03                   |
| 9.              | Increased risk of Breast Cancer following radiotherapy for Hodgkin Disease<br>-Dr E Mitchell  |                         |
| 10.             | Genetics Review – Dr McCarthy   | 44/03                   |
| 11.             | Thrombolysis Audit – Dr McCarthy  | 45/03                   |
| 12.             | HPSS Litigation –Dr Carson ( <i>Paper to follow</i> )   | 46/03                   |
| 13.             | Consultation on midwifery led units( <i>Filed at back of papers</i> )   | 47/03                   |
| 14.             | Emergency Planning – Command and Control Issues – Dr Chada<br>( <i>Paper to follow</i> )  | 48/03                   |
| For Information |   |                         |
|                 | <ul style="list-style-type: none"> <li>• Medical staffing and development (<i>issued 4<sup>th</sup> August 2003</i>)</li> <li>• Mental Health Review Tribunal</li> <li>• Substitute Prescribing (<i>Paper to follow</i>)</li> </ul>   | 49/03<br>50/03<br>51/03 |

**MINUTES OF THE MEETING  
DIRECTORS OF PUBLIC HEALTH/DHSSPS  
MONDAY 1 SEPTEMBER 2003  
10.00 AM - 1.00 PM  
ROOM C5.15, CASTLE BUILDINGS**

**PRESENT**

**Department**

**DSPH**

Dr H Campbell  
Dr I Carson  
Dr E Mitchell  
Dr M Boyle  
Dr M McCarthy  
Mr N McMahan

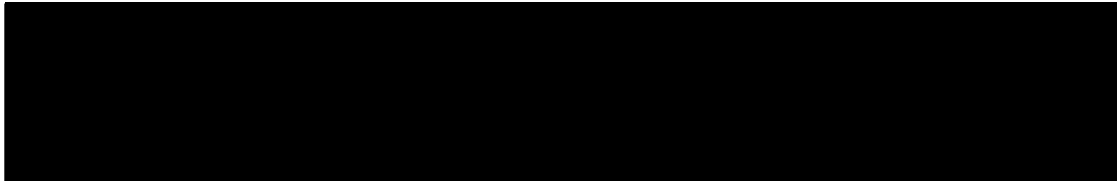
Dr W McConnell  
Dr D Stewart  
Dr A M Telford  
Prof J Watson

**In attendance**

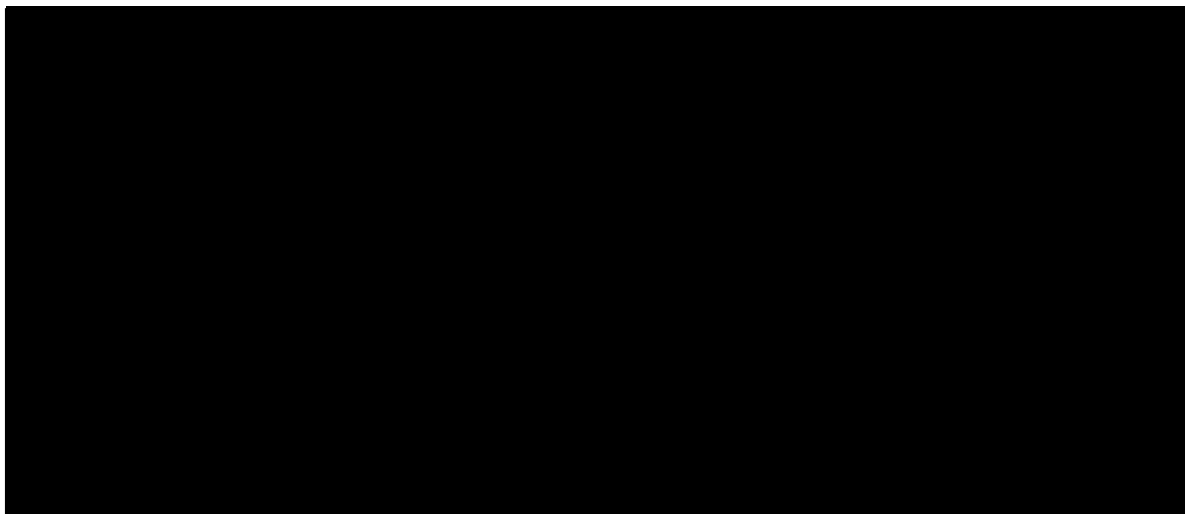
  
Dr Chada

Mr R Scott  
Mrs M Herron

**1. WELCOME/APOLOGIES**



**2. DRINKING WATER - AUTHORISED DEPARTURES**



**3. MINUTES OF THE MEETING HELD 2 JUNE 2003**



#### 4. MATTERS ARISING

- **SARS**

[REDACTED]

- **Best Practice/Best Care**

Dr Carson informed members that progress was being made and that the Department were in the process of taking the recommendations forward.

- **Appraisal/Revalidation of Public Health Consultant**

A final draft of Appraisal procedures is now available.

- **Update on Confidential Enquiry into Maternal Deaths**

[REDACTED]

- **Update on Fertility Services**

[REDACTED]

- **Dermatology Services**

[REDACTED]

- **Pathology Services**

[REDACTED]

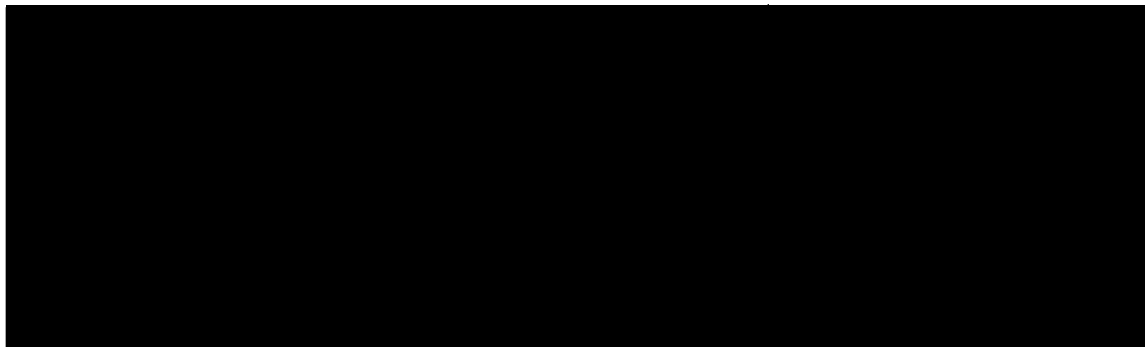
#### 5. **Update on the 2003 International Healthy Cities Conference**

[REDACTED]

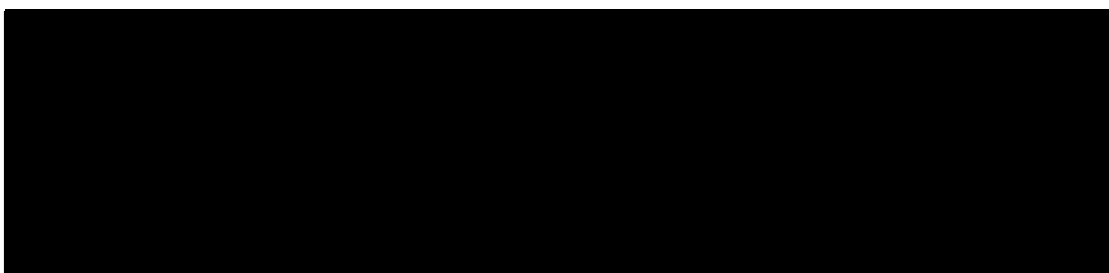
#### 6. **Risk Assessment of Functional Relationships**

The 4 Board Governance Group has been established to co-ordinate action across Boards in taking forward their responsibilities in Governance and Risk Management. The aim of the group is to perform a risk assessment of the key functional relationships between Boards and other statutory agencies.

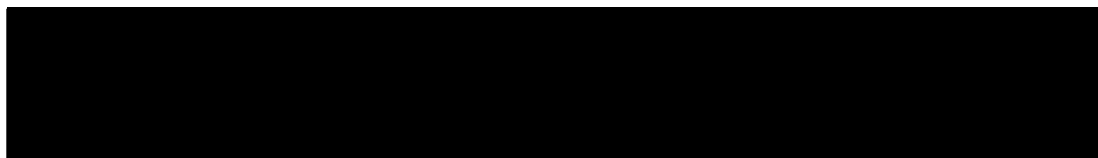
**7. Screening Update**



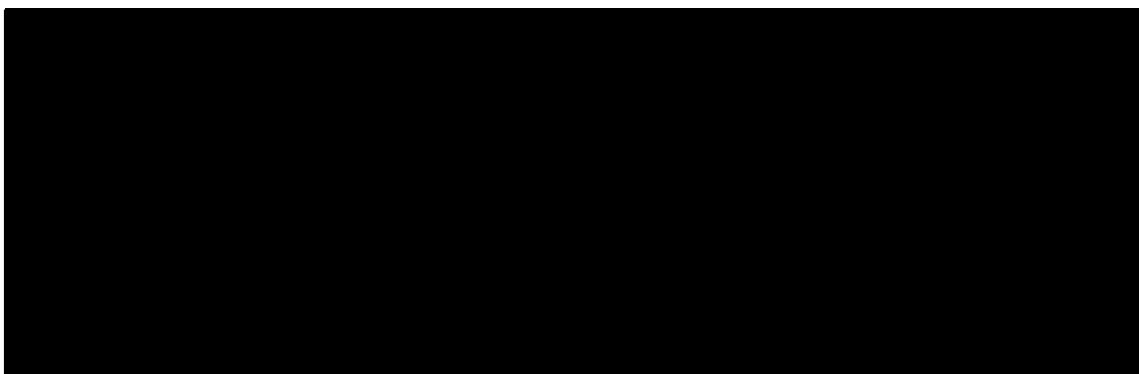
**8. Family Planning**



**9. Increased Risk of Breast Cancer Following Radiotherapy for Hodgkin's Disease**



**10. Genetics Review**




**11. Thrombolysis Audit**



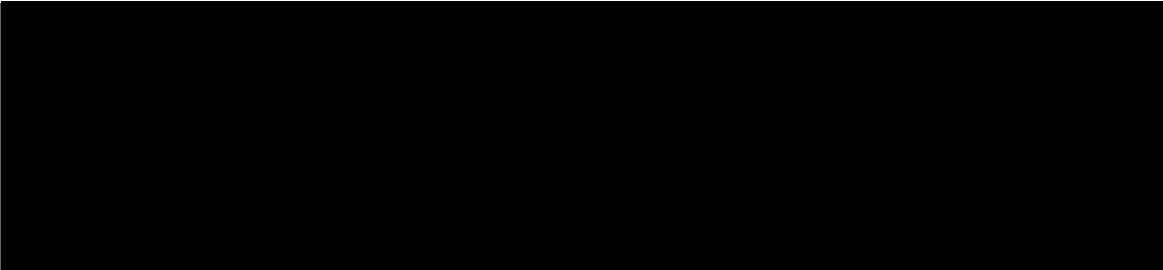
**12. HPSS Litigation**

Dr Carson outlined the aim of the Steering Group and provided a report of the progress to date. Board members were asked to take note of the Department of Health document "Making Amends" and its main findings/recommendations. A detailed response from the Claims and Litigation Steering Group will be prepared in September.

**13. Consultation on Midwifery-led Units**



**14. Emergency Planning - Command and Control Issues**



**15. Any Other Business**

