

**CENTRAL MEDICAL ADVISORY COMMITTEE**

**Minutes of the meeting of the Central Medical Advisory Committee held on  
Wednesday 18 December 2002 at 2.00 pm in Room 1021 Dundonald House**

**Members Present:** Dr D A J Keegan (Chairman)  
Professor R W Stout  
Dr J McAughey  
Dr J G Jenkins  
Dr J MacMahon  
Dr R McMillen

**Present by Invitation:** Dr T Trinick (Chairman EAMAC)  
Dr M P O'Neill (Chairman NHSSB)  
Dr J Porteous (Chairman WHSSB)  
Dr P Beckett (Chairman SHSSB)

**In Attendance:** Dr I Carson  
Dr M Briscoe  
Dr P Woods  
Dr M Watson  
Mr F Bradley

**1. APOLOGIES**

[REDACTED]

**2. CHAIRMAN'S BUSINESS**

[REDACTED]

**2.1 Minutes of Central Advisory Committees**

[REDACTED]

**3. MINUTES OF THE LAST MEETING**

[REDACTED]

#### **4. MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING**

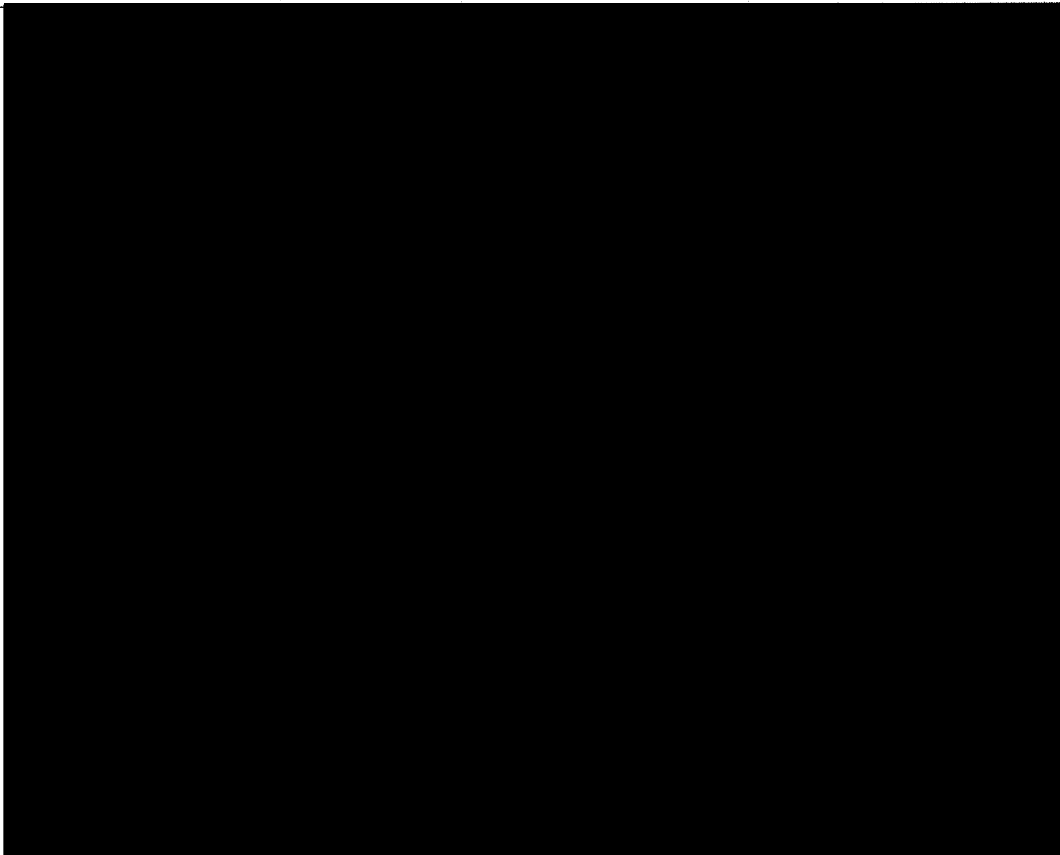
##### **4.1 Nursing Roles and Practices**

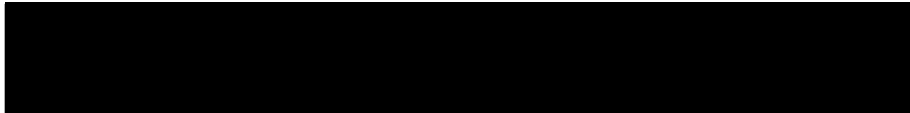
At its last meeting CMAC had discussed a number of issues raised by members regarding nurses roles and practices. These included procedures nurses can undertake, the concept of shared activities between nursing and medical staff, workforce resources and workload and the sharing of tasks with junior doctors to provide holistic care for patients.

The Chairman said there had been no resolution of these matters. He highlighted recent developments in the area of the extension of nurse prescribing to a broader range of nurses and from an extended formulary. Work was continuing in this area , both Universities are collaborating and it is planned to have courses on nurse prescribing in place by 2003. It was felt that the roll out of nurse prescribing would impact on issues raised by the Committee.

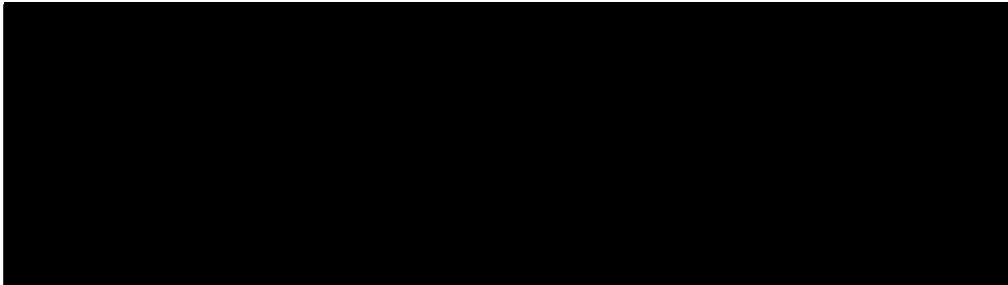
Action: Provide update for Committee on extension of nurse/pharmacy prescribing.

##### **4.2 Community Care Review**



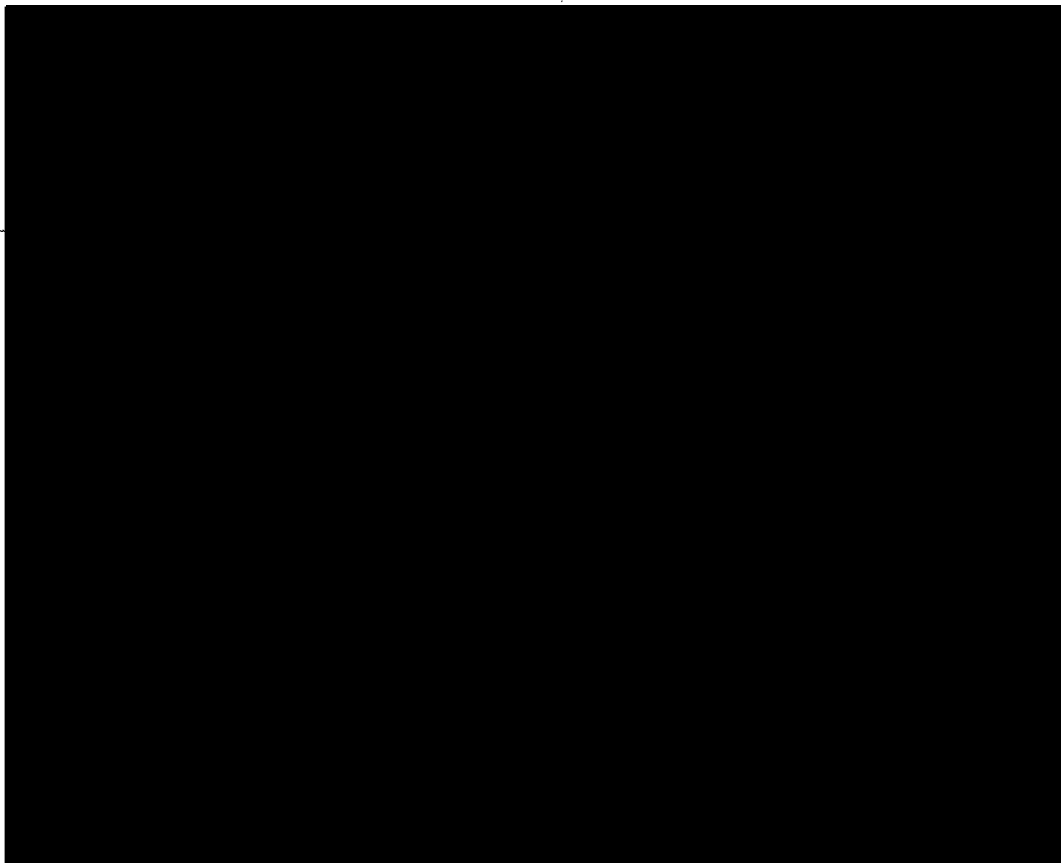


**4.3 Tobacco Action Plan**



**5. MATTERS ARISING FROM THE MINUTES OF THE TWO SUB-COMMITTEES**

**Hospital Service Sub-Committee**

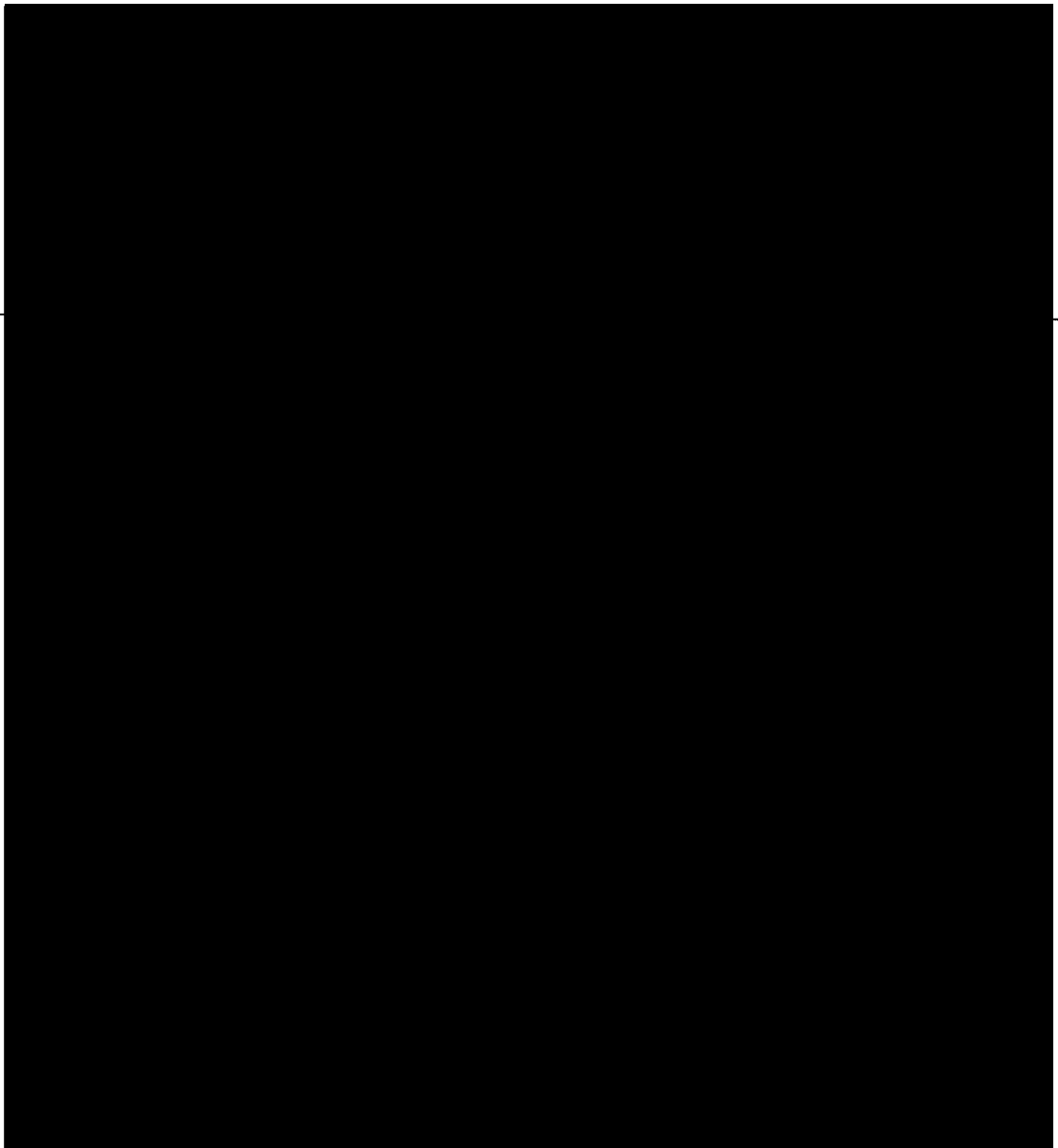


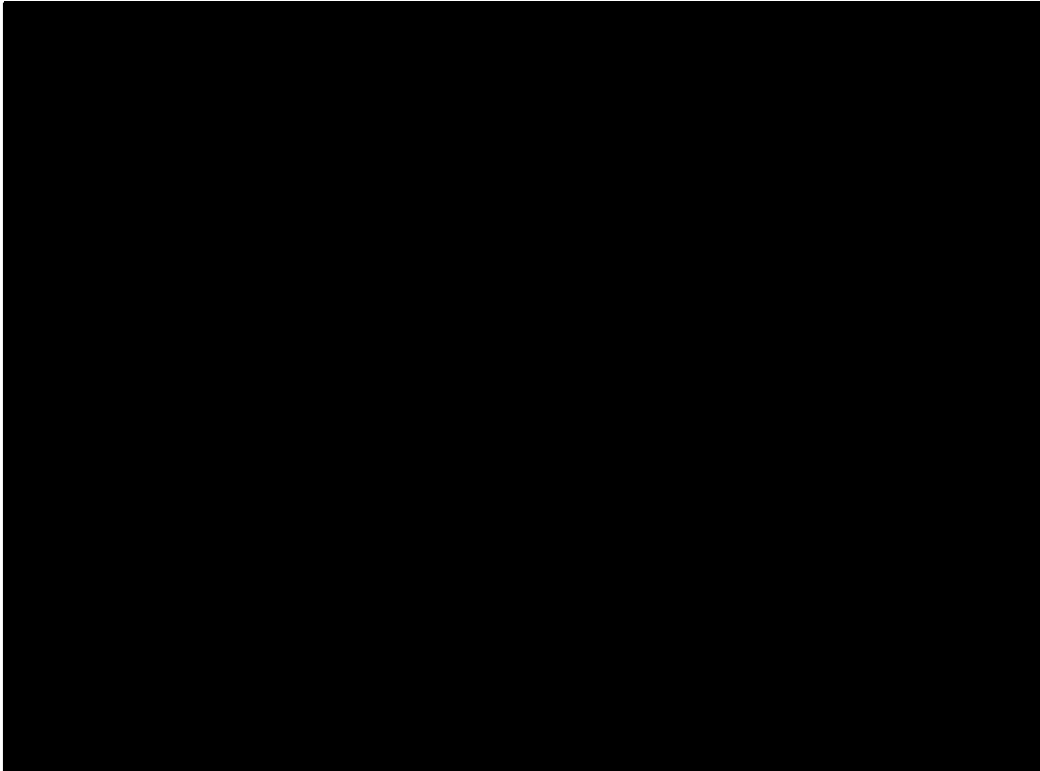
**General Medical Care Sub-Committee**



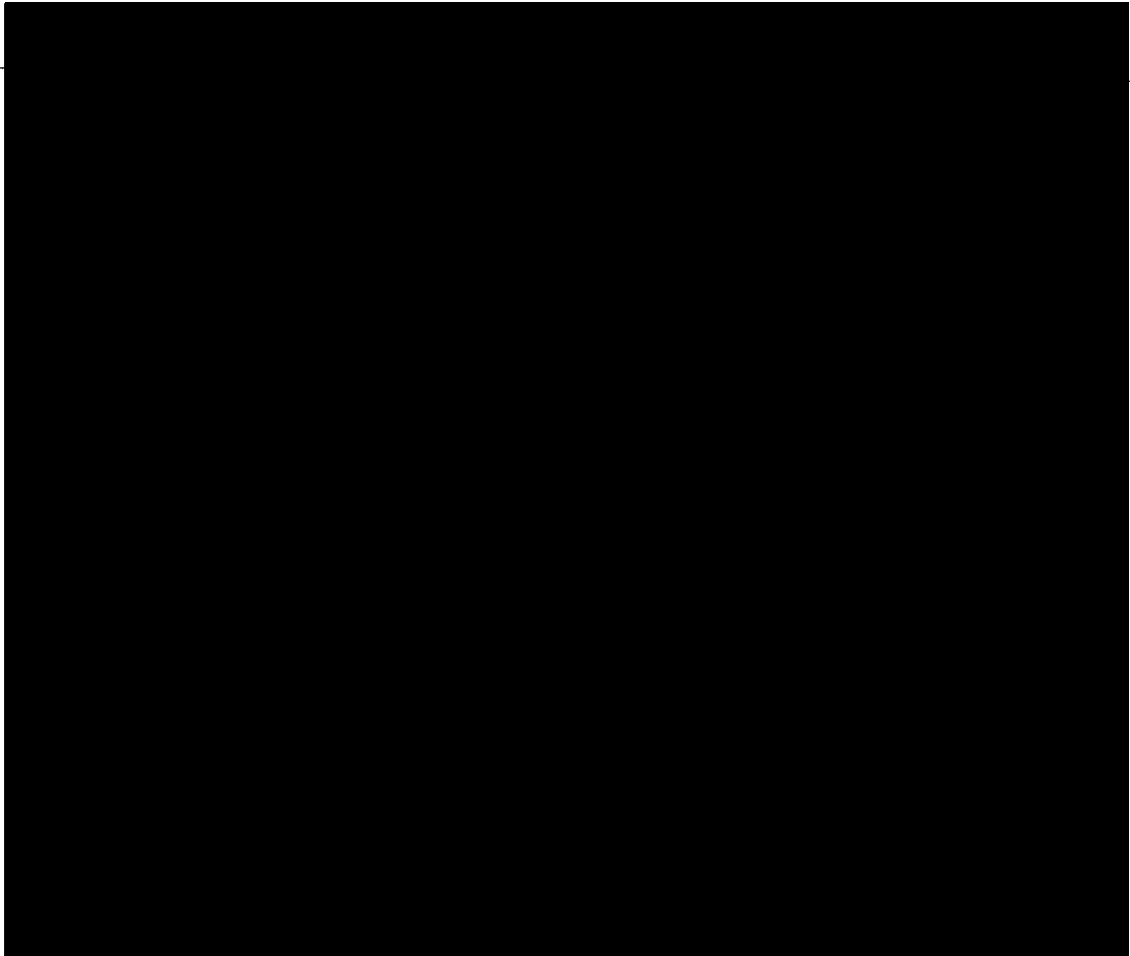


**6. DEVELOPING BETTER SERVICES – MODERNISING HOSPITAL  
AND REFORMING STRUCTURES**





**7. HUMAN ORGANS INQUIRY**





**8. REVIEW OF NORTHERN IRELAND COUNCIL FOR  
POSTGRADUATE MEDICAL AND DENTAL EDUCATION COUNCIL**

Dr Woods summarised the background to the review of the N.I. Council for Postgraduate Medical and Dental Education:-

- The review was commissioned in September 2001 and was carried out by a steering group chaired by the Department's Chief Medical Officer. The review examined the current role, structure and performance of the NICPMDE. The Council's role in the organisation of medical and dental education and training is vital to the current and future progress of quality services. Recent years have brought new demands on the Council. Further demands on the Council are likely to arise from proposals on the reform of the SHO grade.
- Key recommendations included:-

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- The Council should be established as a Special Agency.
  - The Department should undertake a review of the number of medical and dental training posts locally with a view to allocating 100% of basic salary costs to NICPMDE for all such posts. These arrangements should be in place for Specialist Registrar posts by April 2003 and for SHO posts by April 2004.
  - The low level of understanding of the roles and responsibilities of the Council by the various parties involved in the organisations and provision of postgraduate medical and dental education. It was recommended that a guidance document should be prepared.
  - The need to enhance working arrangements and interaction between the Council and the Services.

Dr Woods invited comments from members. The following main points arose :-

- Members sought clarification about the proposed constitution of the Board of the Special Agency. The document indicated that executive members should be the Chief Executive, Postgraduate Dean and Postgraduate Dental Dean. Concern was expressed about the absence of representation from a primary care background. It was suggested

that the Director of Postgraduate GP Education should be a member of the Board.

- Members enquired how the recommendations would tie in with the development of clinical and social care governance and audit arrangements. Dr Woods said work in this area was ongoing and implications relating to the development of CSCG locally and linking with other standard setting bodies were not yet clear.
- Members welcomed the recommendations.

## 9. BEST PRACTICE – BEST CARE

### **Health and Personal Social Services ( Quality, Improvement and Regulation) (Northern Ireland) Order 2003**

Mr Bradley from the Department's Planning and Performance Unit gave members an update on the consultation paper " Best Practice Best Care" and the draft legislation on HPSS Quality, Improvement Regulations as follows:

- The Minister had made an announcement on 4 December 2002 and had given a clear indication that he was keen to develop the modernisation agenda.
- Addressing the quality and equality issues the Minister had indicated that we need to move forward with the new quality framework flowing from "Best Practice – Best Care." This covers both those elements which require legislation , as well as those that can be taken forward without legislation.
- The draft legislation on HPSS Quality , Improvement Regulations had been included in the SOS' list of priority legislation and will be laid as an Order in Council at Westminster in the New Year.

The proposed Order contained three main strands:

- Introduces a statutory of duty to quality with regard to services delivered by HSS Boards, HSS Trusts and some special agencies.
- Established a new independent body , the Northern Ireland Health and Personal Social Services Regulation and Improvement Authority with responsibility for monitoring of the quality of health and social care services.
- Gives the new Authority responsibility and powers to regulate a wide range of care services

It is anticipated that the draft Order will be issued for consultation for a four week consultation period.

### **Research Governance Framework for Health and Social Service**

Professor Stout introduced the consultation paper on the Research Governance Framework for Health and Social Care and summarised key areas:

- The paper sets out the Department's proposals for a framework for the governance of research conducted by or on behalf of the HPSS. It outlines a framework which complements the recent clinical and social care governance arrangements and addresses the three essentials of governance:-
  - Arrangements to define and communicate clear quality standards;
  - Delivery mechanisms to ensure that these standards are met;
  - Arrangements to monitor quality and assess adherence to standards

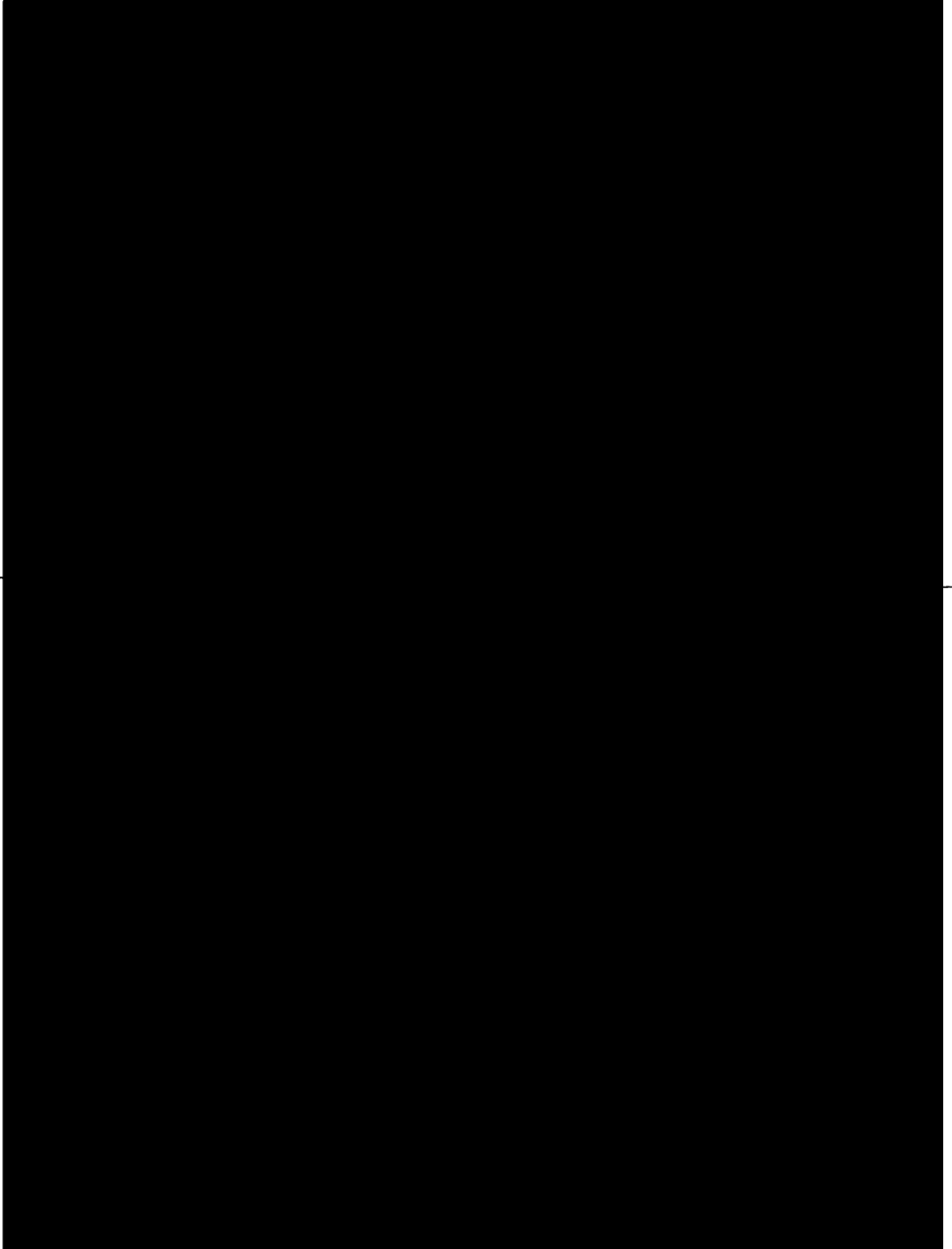
Professor Stout tabled a summary document covering the EU Directive, Ethics Committees, the Pathfinder Project, Research Governance standards, responsibilities and the accountability and monitoring systems and outlined the main points. A copy of the summary document is attached at Appendix 1 of the minutes.

There was general discussion and the following main point arose:

- In response to a query members were advised the document had been widely distributed for consultation to key interest groups. It was also available on the Department's website.
- Concerns were expressed that research might be slowed down by research governance arrangements. Professor Stout said the framework would provide a pathway known to all key stakeholders and would help improve the quality of research.
- Smaller Trusts might see this as a large responsibility and collaboration and agreements with larger Trusts might be required to take the framework forward.
- The importance of promoting research and applying the research governance framework principles in primary care was highlighted.
- The Committee welcomed the proposals and emphasised that the principles, standards and good practice set out in the framework need to be clearly understood by all organisations and individuals involved in health and social care research.



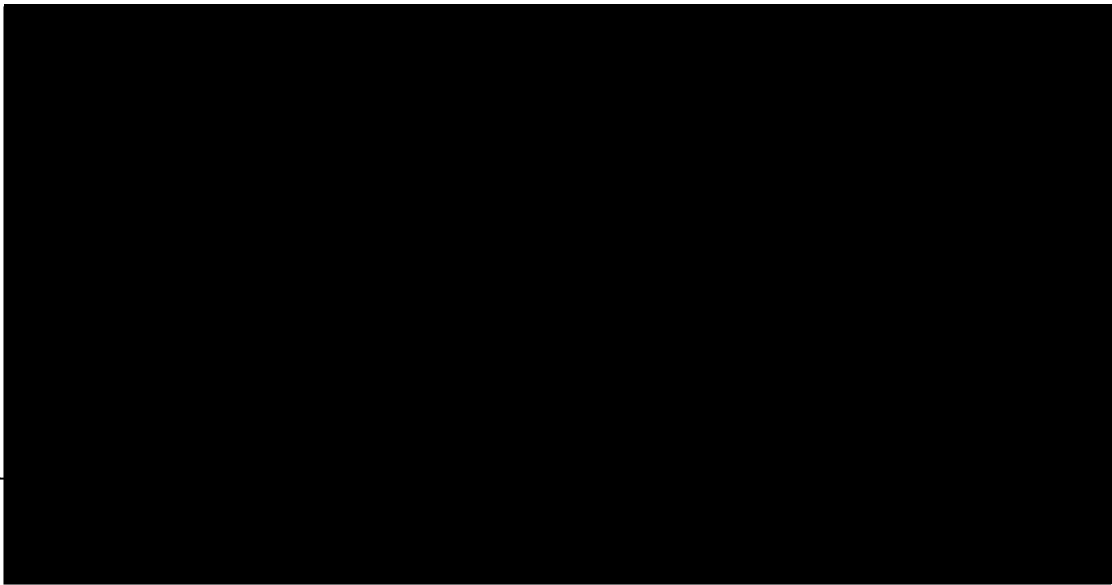
**Consultation Document on the Constitution and Structure of the  
Confidential Enquiry into Maternal and Child Health**



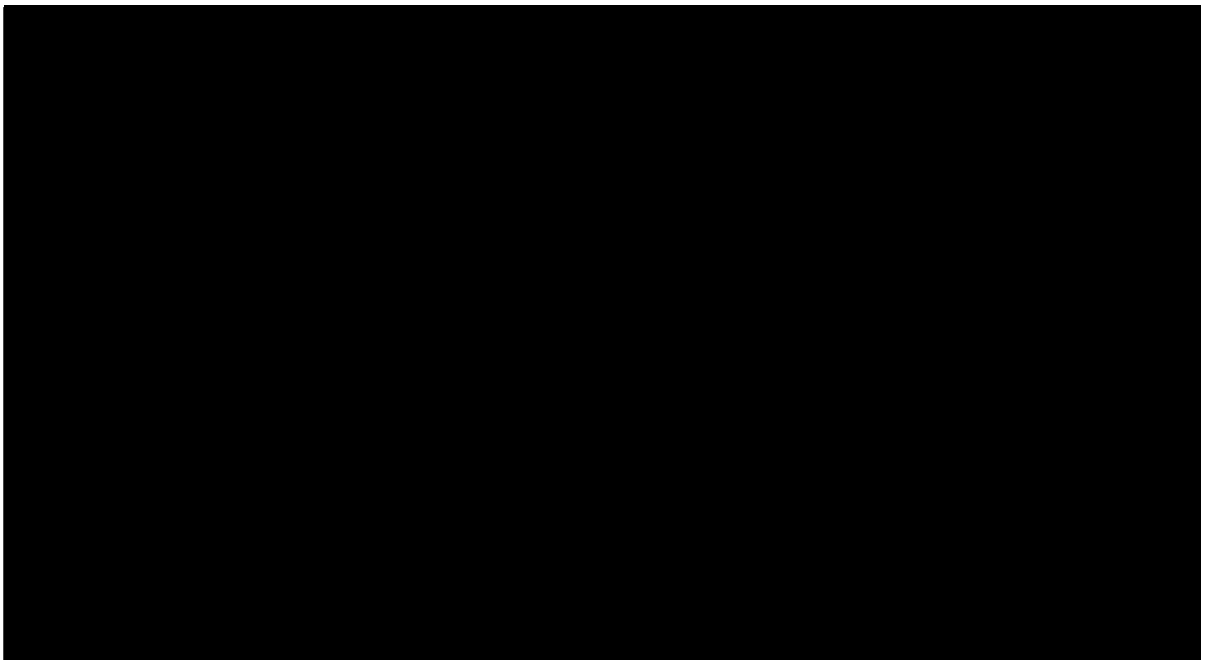


**10. MEDICAL CONTRACTS - UPDATE**

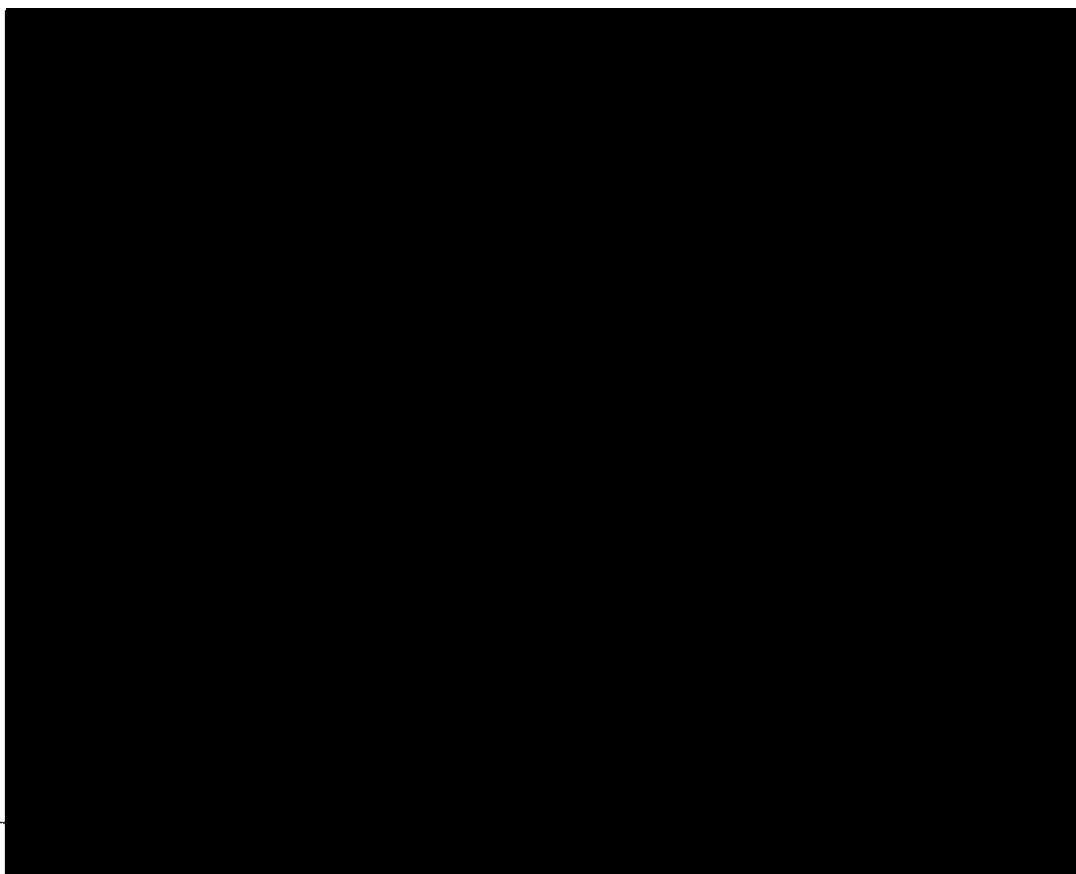
**GP Contract**



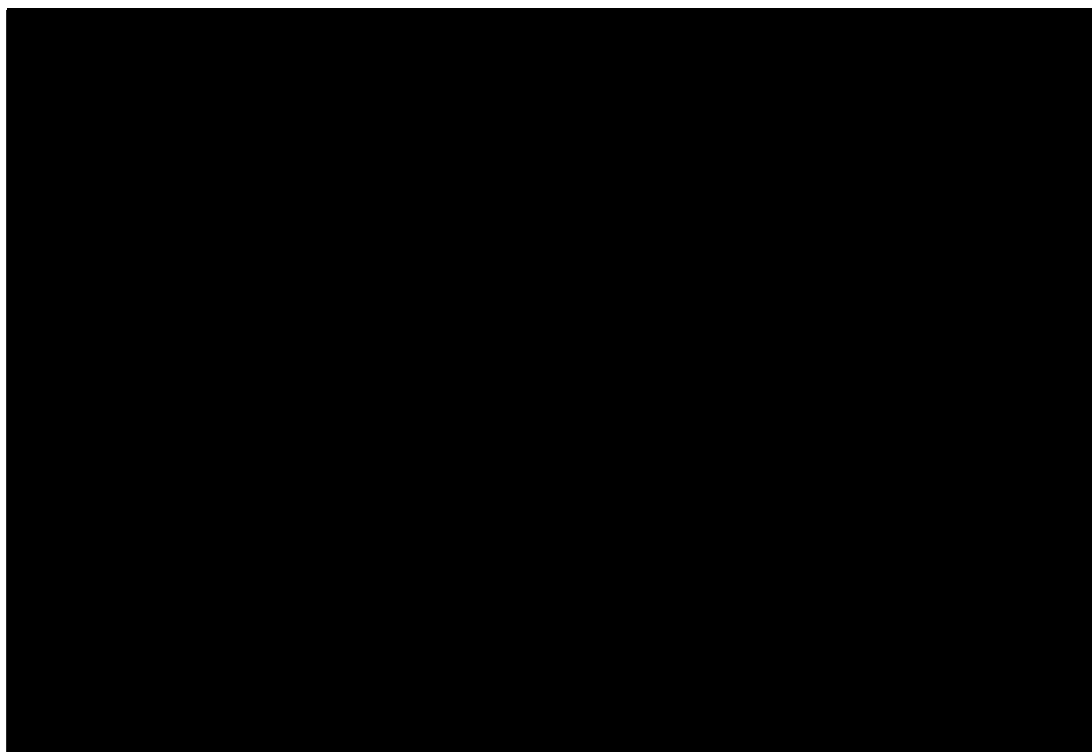
**Consultant Contract**

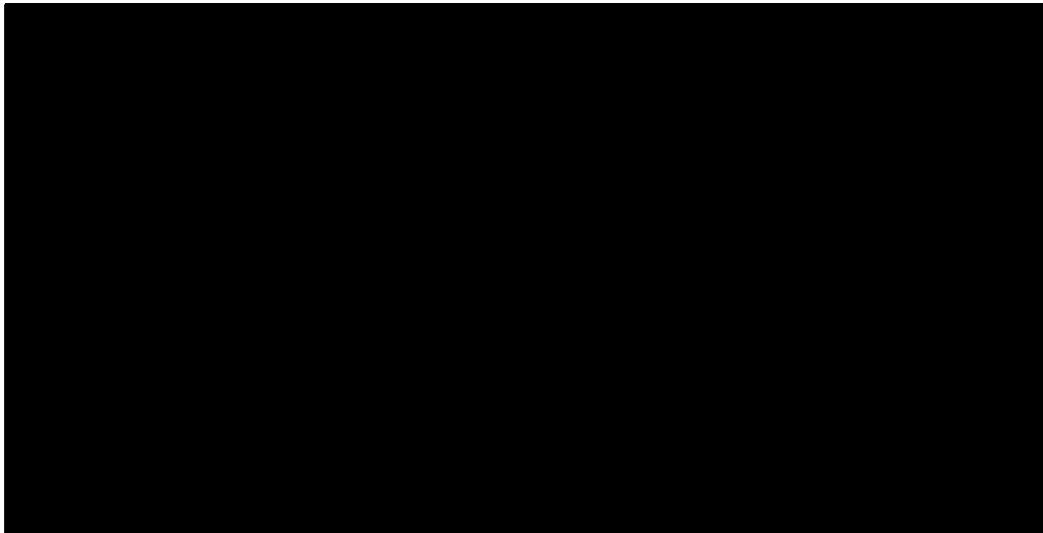


**11. REVIEW OF MENTAL HEALTH POLICY**



**12. REVIEW OF SERVICES TO CHILDREN WITH DISABILITIES**

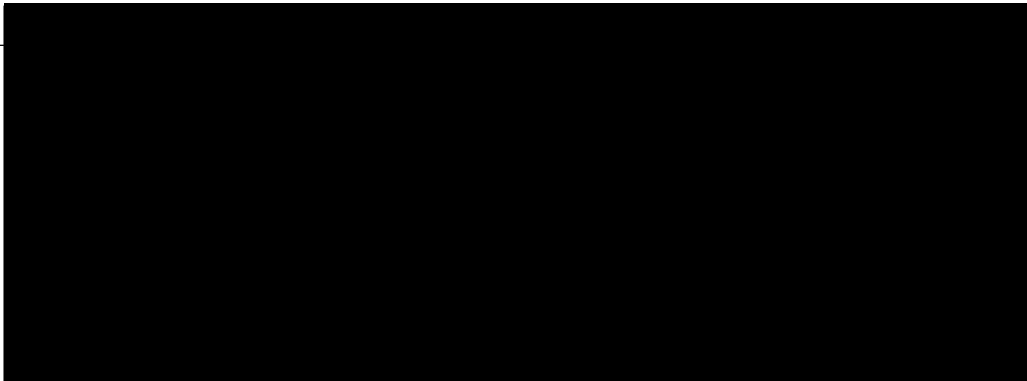




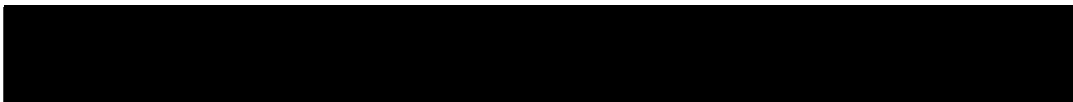
**13. CONSENT FOR EXAMINATION OF TREATMENT**

Members had received a written update on the new guidance on Consent to Examination or treatment. The Department had consulted on the new guidance. The consultation period ended on 30 September 2002. It is intended to issue the new guidance to the HPSS in early 2003. A conference for the HPSS will be held on 20 March 2003 to assist the HPSS in the implementation of the guidance.

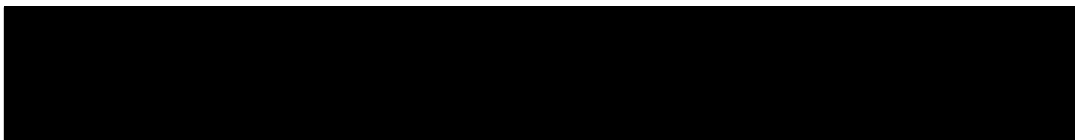
**14. REVIEW OF TRAUMA SERVICES**



**15. SINGLE USE INSTRUMENTS**



**16. DATE OF NEXT MEETING**



## CENTRAL MEDICAL ADVISORY COMMITTEE

The next meeting of the Central Medical Advisory Committee will be held on Wednesday 12 November 2003 at 2.00 pm in Conference Room D.2 Castle Buildings

### AGENDA

1. Apologies.
2. Chairman's Business.
3. Minutes of the Last Meeting.
4. Matters Arising from the Minutes.
5. Minutes of the Hospital Services Sub-Committee and the General Medical Care Sub-Committee and any matters arising.
6. Medical Staffing and Development 3.40 PM - 4.30 PM  
CMAC 2/03
7. Consultation on Community Midwifery Units 2.15 - 2.40 PM  
CMAC 3/03
8. Regional Strategy for Health and Wellbeing 2002-22 CMAC 4/03
9. Primary Care Strategy 2.05 - 2.30 PM
10. GP Contract – Proposal for a Draft Primary Medical Services (NI) Order in Council (already issued to members) 2.30 - 3.20 PM
11. Quality Agenda – An Update CMAC 5 /03
12. Research Governance – An update 3.30 - 4.10 PM
  - New Research Ethics Committee System
  - European Clinical Trial Directive
13. Any Other Business
14. Date of Next Meeting

### PAPERS FOR INFORMATION

Protecting Personal Information - an update  
Freedom of Information Act  
Review of Pathology