



**WESTERN**

HEALTH AND SOCIAL SERVICES BOARD  
15 Gransha Park, Clooney Road,  
Londonderry, BT47 6FN

Tel: [REDACTED] Fax: [REDACTED]

**FAX COVER SHEET**

Addressee: SHARON TILTON  
 Company Name: ASADAC  
 Fax Number: [REDACTED]  
 Number of pages to be faxed (excluding cover sheet): 2

**MESSAGE**

As discussed Reilly through  
 T... ..  
 12 November 2004 at  
 latest. Many thanks.

From: Michael Gorman  
 Department: Business

Please contact/advise me immediately if any pages are illegible (if you have received this fax in error please return immediately to the above fax number and please contact us immediately at the above number)

**To be filled by Fax Operator**

Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Time: \_\_\_\_\_

From the Permanent Secretary  
Clive Gowdy CB



Department of  
**Health, Social Services  
and Public Safety**

An Roinn

**Sláinte, Seirbhísí Sóisialta  
agus Sábháilteachta Poiblí**

[www.dhsspsni.gov.uk](http://www.dhsspsni.gov.uk)

Mrs Anne Balmer  
Chair  
Royal Group of Hospitals and Dental Hospitals HSS Trust  
274 Grosvenor Road  
BELFAST  
BT12 6BP

Castle Buildings  
Stormont Estate  
BELFAST BT4 3SO

Tel: [REDACTED]

Fax: [REDACTED]

Email: [clive.gowdy@dhsspsni.gov.uk](mailto:clive.gowdy@dhsspsni.gov.uk)

28 October 2004

*Dear Anne,*

### UTV INSIGHT PROGRAMME

The UTV Insight programme of last Thursday evening made a number of allegations associated with the tragic death of Lucy Crawford. The Department is currently considering how it should respond to these allegations. Without prejudice to the outcome of these deliberations there is a need to ensure that all relevant records and documents are secured so that, if necessary, they can be made available for independent examination.

To that end, I am writing to advise you that the Department now requires you as Chair of the Royal Group of Hospitals and Dental Hospitals HSS Trust to take whatever steps are necessary to secure and keep safe all documentation which is within the custody or control of the Trust, or its employees servants or agents, including draft documentation and information in electronic format pertaining to the death of

- Lucy Crawford
- Raychel Ferguson
- Adam Strain

This should include:

- All medical, nursing and other clinical notes and records associated with each case
- All reports (including draft reports) commissioned or produced by the Trust or its employees on any aspect of these cases
- All notes of meetings or discussions concerning each case
- All legal advice received by the Trust in connection with these cases

The material above should be sorted, referenced to an appropriate index and retained.

**Working for a Healthier People**



INVESTOR IN PEOPLE

I would further require that you confirm to me in writing that your organisation has taken the necessary action and secured all relevant information by **Friday 5 November**.

I am copying this letter to your Chief Executive and to the Chairs and Chief Executives of the Altnagelvin Hospitals Health & Social Services Trust, Sperrin Lakeland Health & Social Care Trust and the Western Health & Social Services Board.

Yours sincerely,

D C Gowdy

D C GOWDY  
Permanent Secretary

**Gormley Michael**

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**From:** Coyle Tom  
**Sent:** 02 November 2004 14:11  
**To:** Gormley Michael  
**Subject:** ASADOC details

Michael

Contact details of ASADOC as required.

Mrs Sharon Fulton  
Manager  
Association of Southern Area Doctors on Call Ltd  
Moylinn Medical Centre  
Legahory Green  
Legahory  
Craigavon  
BT65 5DJ

Thanks

Tom