

Confidential

The Royal College of Paediatrics and Child Health
50 Hallam Street
London W1N 1W

The unconfirmed minutes of the meeting of the RCPCH Executive Committee held on
Wednesday 21 May 2003 at the RCPCH Office

Present: Professor Alan Craft (Chair)
Dr Sheila Shribman
Dr Patricia Hamilton
Professor Neil McIntosh
Dr Alun Elias-Jones
Dr Sue Hobbins
Dr John Jenkins
Dr Tom Lissauer
Dr Anna Murphy
Professor Jo Sibert
Dr Claire Smith

In attendance: Mr Len Tyler
Mr David Ennis
Ms Mary Butler
Mr Mike Poole
Mr Graeme Muir
Mrs Linda Haines
Miss Rosalind Topping

EC/03/38 Chairman's welcome and apologies for absence

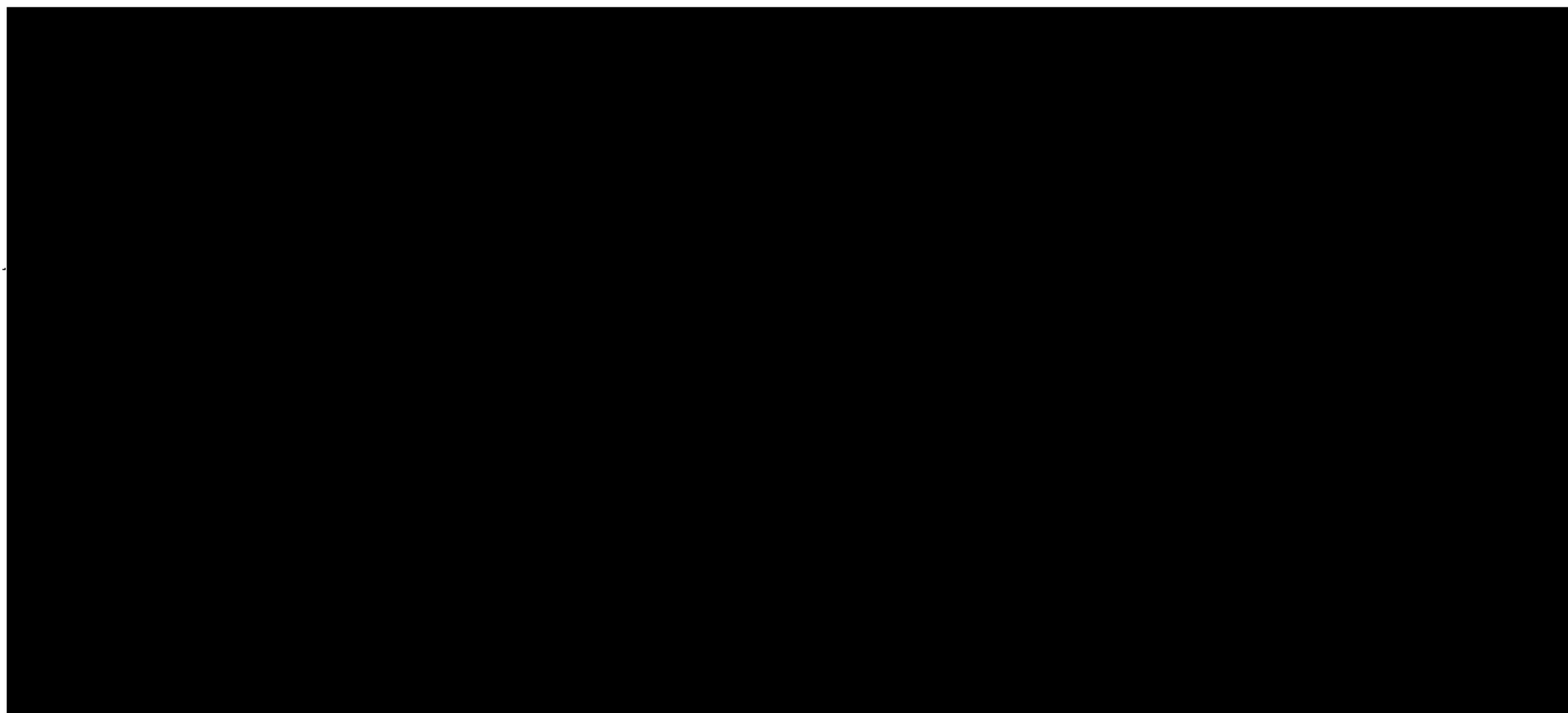
Apologies for absence were received from [REDACTED]

[REDACTED] and Dr Harvey Marcovitch.

EC/03/39 Announcements

EC/03/40

Dates of future meetings



EC/03/41

Minutes of the last meeting

The minutes of the meeting held on 19 March 2003 were **APPROVED** as a correct record, subject to the following amendment:

Minute EC/03/30: Education and Training Issues

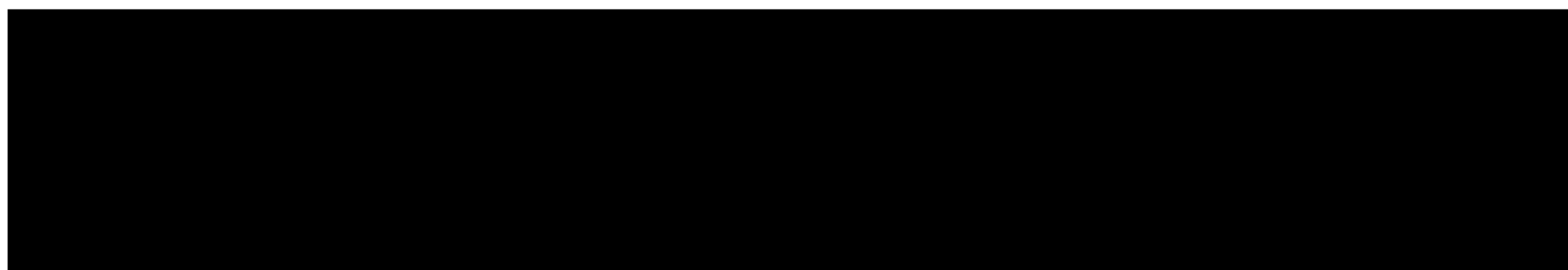
Minute EC/03/30 (a) (ii) to read as follows: "Professor Hall planned to organise two residential seminars to discuss staffing in relation to emergency care to which trainees would be invited to discuss these issues further, funded with money left over from the NSF budget;"

EC/03/42

Matters arising from the Minutes

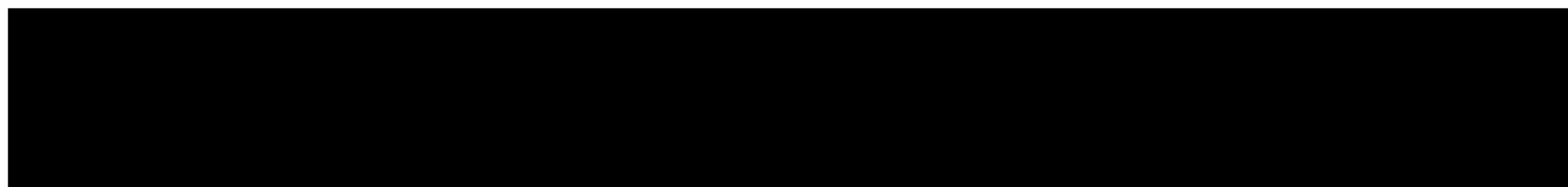
EC/03/42a

Minute 03/23(a): Training in disability



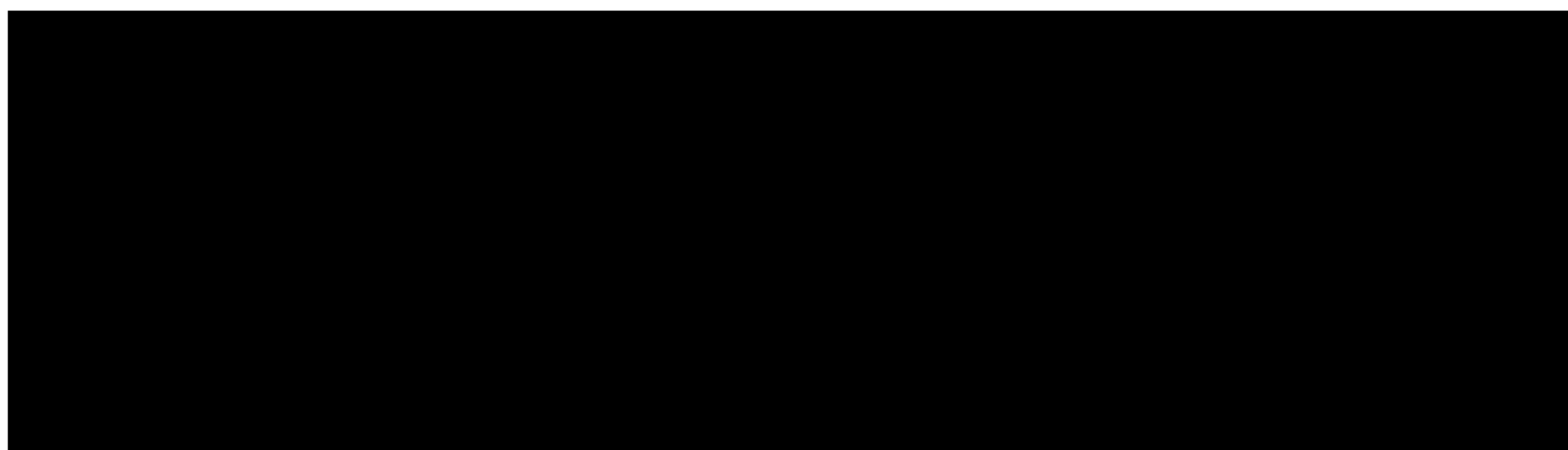
EC/03/42b

Minute 03/31 (b): Ethnic Monitoring



EC/03/43

President's report



[REDACTED]

[REDACTED]

(d) **RECEIVED** a report on CESP and the European Board. The main issues under discussion were standards across Europe and examinations. Following the successful experiment conducted by Professor Craft running the MRCPCH Part I examination in Finland, Hungary, Belgium and the Netherlands, the European Board had decided to extend the pilot to another fifteen countries in Europe. EC **AGREED** it would be important for the College to take maximum advantage of the opportunities this afforded. [REDACTED]

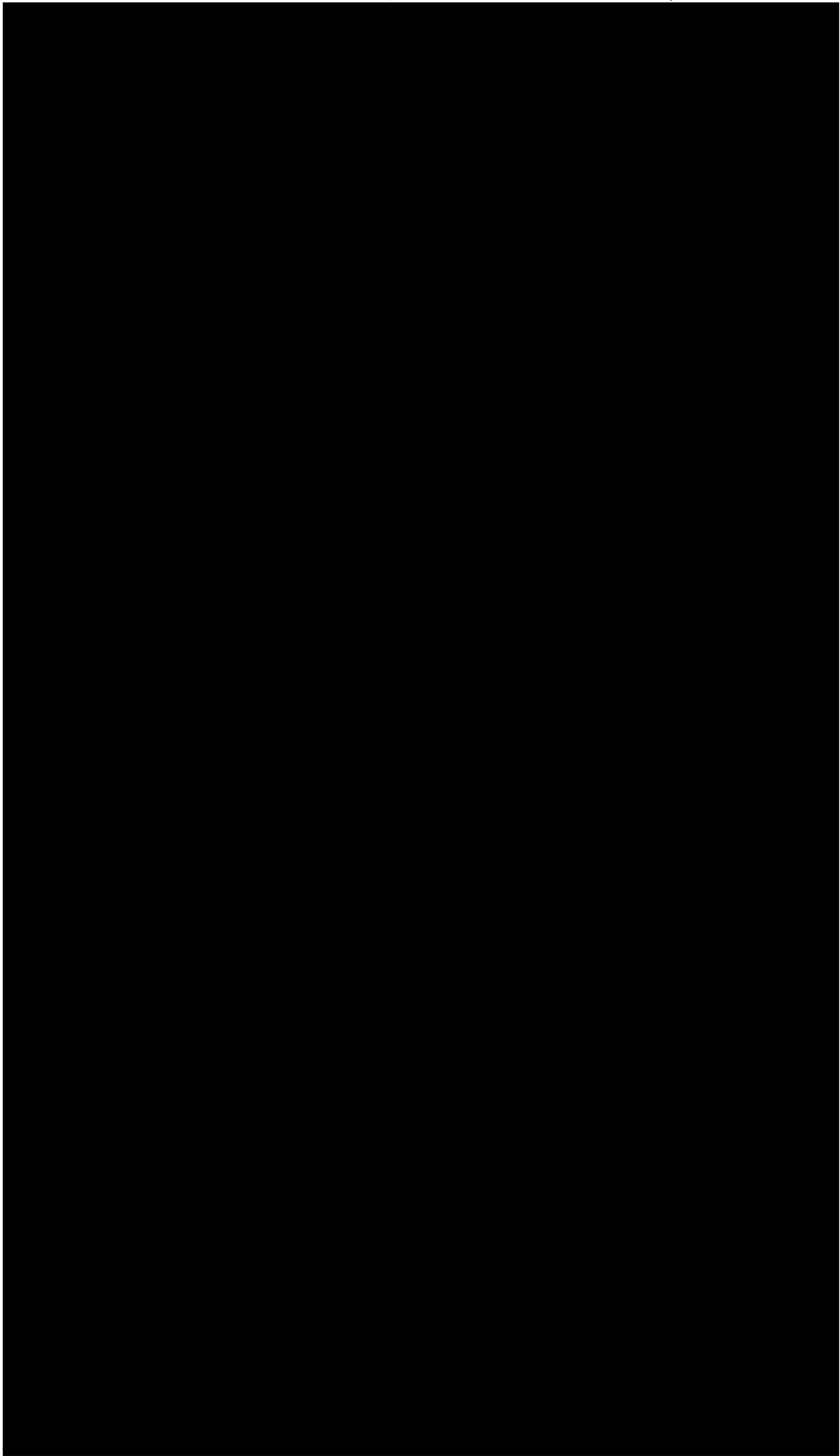
[REDACTED]

[REDACTED]

EC/03/44

Registrar's report

[REDACTED]



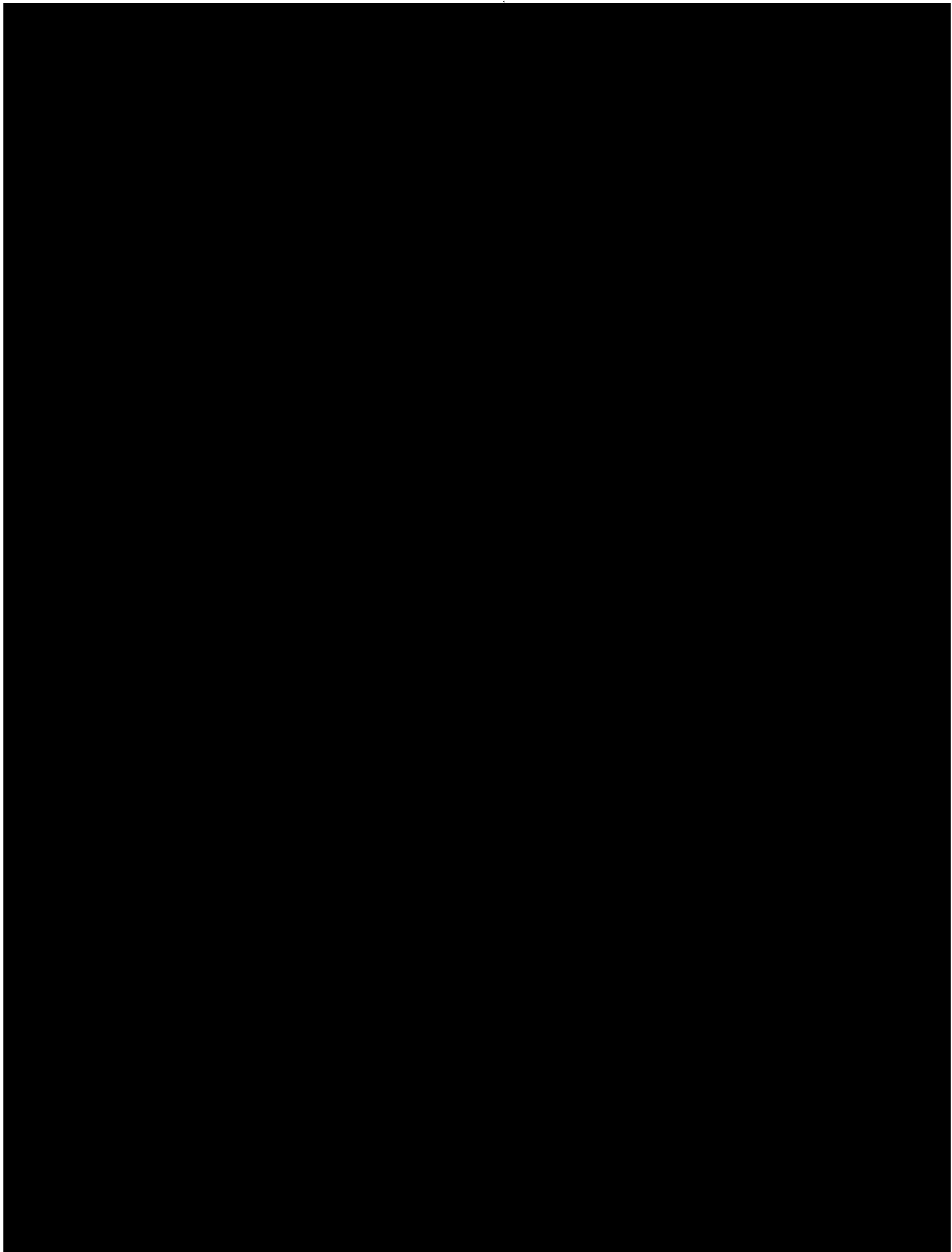
EC/03/45



EC/03/46 **Honorary Editor and Publications**

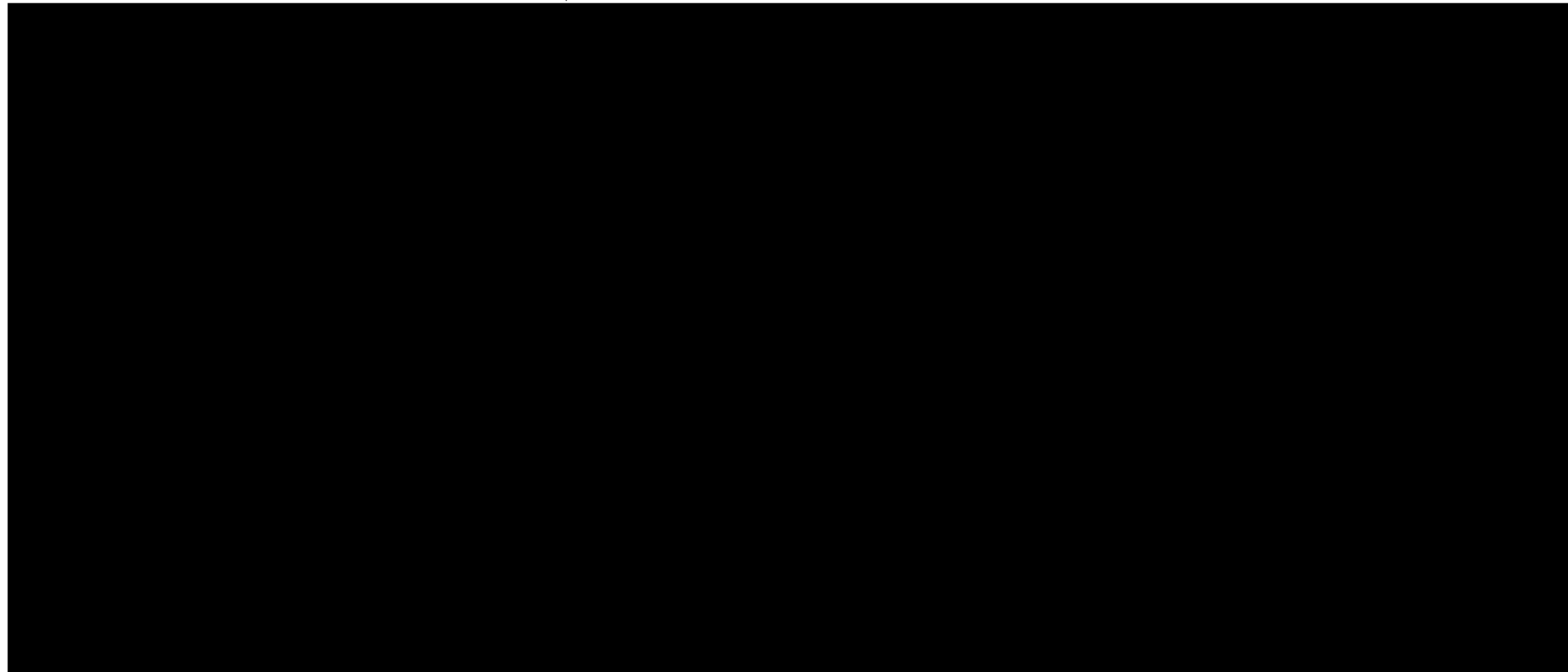


EC/03/47 **Health Service Issues**



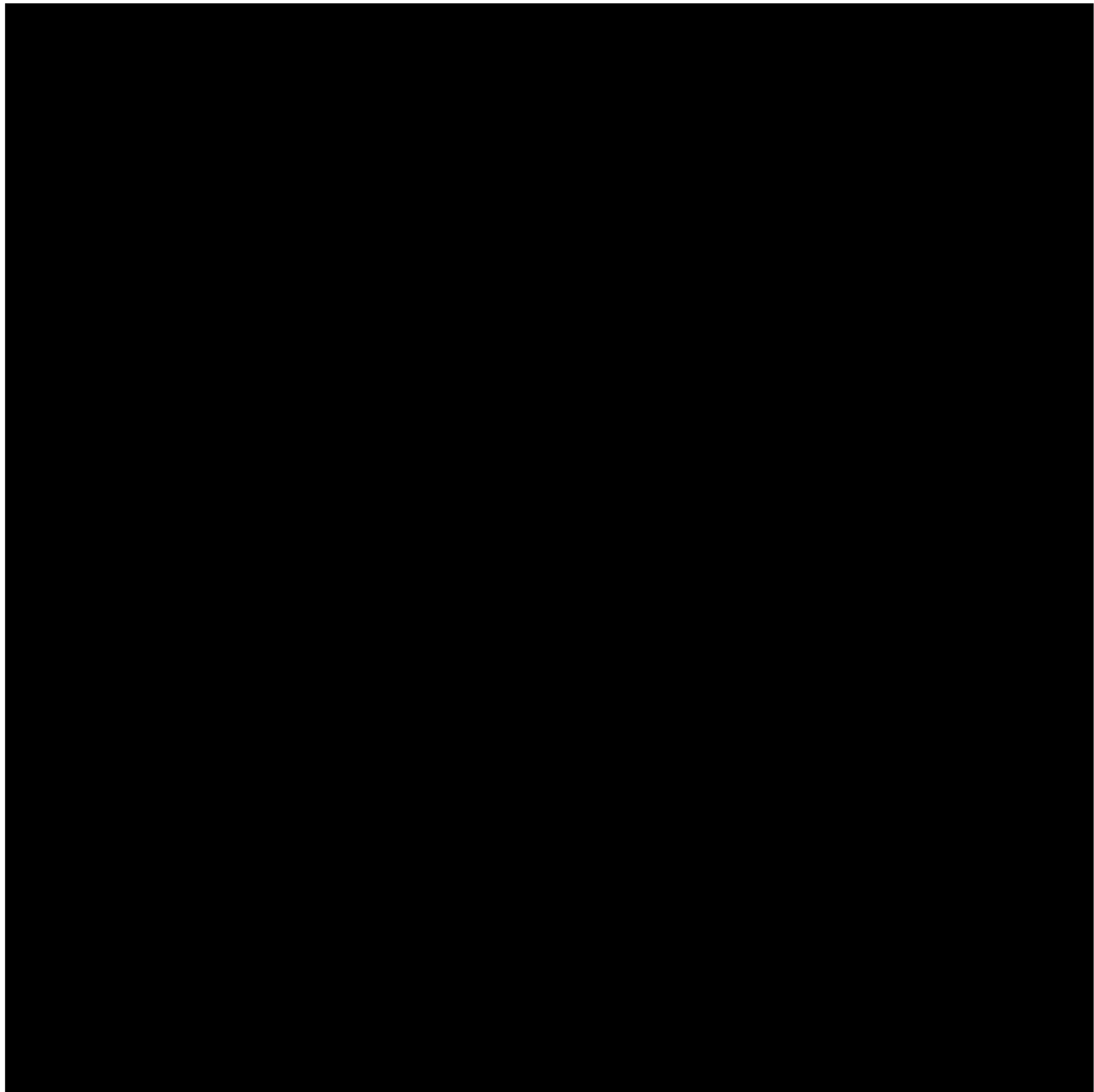
EC/03/48

Research and Science



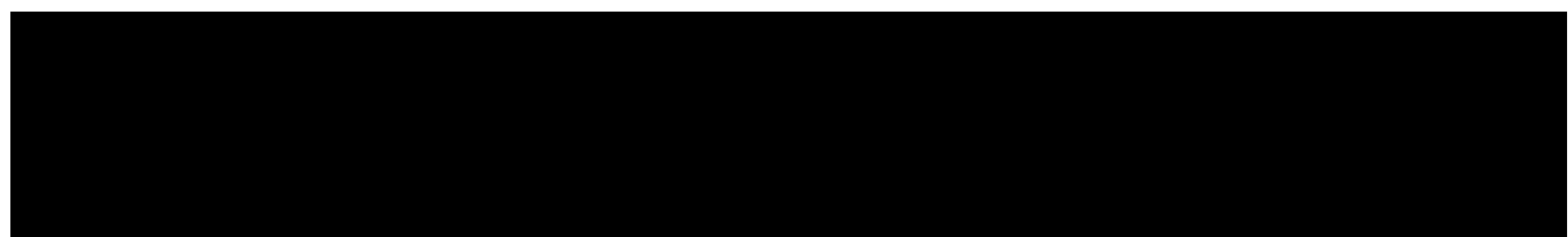
EC/03/49

International issues



EC/03/50

Examinations



EC/03/51

Education and Training Issues

The Committee:

(a) **RECEIVED** a progress report from Dr Patricia Hamilton on discussions on the 'shorter' CCST. The issues had been further debated at a special meeting of the College's Trainees Committee on 15 May 2003. A number of College Officers had been in attendance and a very constructive dialogue had taken place. Trainee representatives had indicated their wish to work with the College on taking this matter forward. This issue had also been discussed at a meeting with the RCP (L) on 20 May 2003;

(b) **RECEIVED** the notes of the Education Strategy working group held on 30 April 2003. Dr Hamilton highlighted a number of issues arising from the meeting:

- (i) the revised job description for the post of RCPCH Educational Development Adviser had been agreed and the post would shortly be advertised. EC **RECEIVED** the job description for information;
- (ii) the group had received a presentation from Dr Rachel Howells on the Performance Assessment programme. The next stage was to produce a plan and a timescale for how the assessment would be applied to trainees. EC noted that Dr Helena Davies would present the package to the Regional Advisers at their meeting in September;
- (iii) in relation to the Paediatric Mastercourse, the project's Editorial Board would shortly meet a number of potential publishers including the BMJ and would submit a proposal and business plan to Council in November 2003;

Following further discussion, EC **AGREED** that the work on the length of training and competency-based assessment should be integrated into all areas of the College. Dr Hamilton and Dr Shribman agreed to prepare a detailed implementation plan for consideration at September EC. This matter will also be considered at the Senior Officers' away day in July.

(c) **APPROVED** in principle a proposal to add an education edition to the Archives of Disease in Childhood (ADC). The ADC was willing to produce a CPD-based supplement to the journal for those six months of the year that did not carry the neonatal edition. EC **AGREED** that this should be taken forward and Dr Alun Elias-Jones will prepare a business plan for consideration at July Council;

(d) **RECEIVED** a progress report from Professor Craft on proposals for new training initiatives for primary care and psychiatry. In relation to the proposals on primary care a meeting was planned between Senior Officers of the College and the RCGP to take this forward;

(e) **CONSIDERED** a discussion document prepared by Dr Claire Smith on 'Modernising Medical Careers: the response of the four UK Health

Ministers to the consultation on Unfinished Business'. EC broadly supported the proposals in the document and particularly the need to establish Paediatric Basic Specialist Training Committees although it was not clear how these would relate to the current Specialist Training Committees. EC noted that a think tank had been set up which was chaired by Dr Aidan Halligan, Deputy CMO, to decide how and when to implement 'Modernising Medical Careers'. EC **AGREED** Professor Craft should write to Dr Halligan sending a copy of Claire Smith's document. The document will also be considered at the next meeting of Regional Advisers in June;

(f) **RECEIVED** a report prepared by Dr Claire Smith on General Professional Training;

(g) **RECEIVED** a report prepared by Dr Mary McGraw on Higher Specialist Training;

(h) **RECEIVED** a report prepared by Dr Alistair Thomson on Continuing Professional Development.

EC/03/52

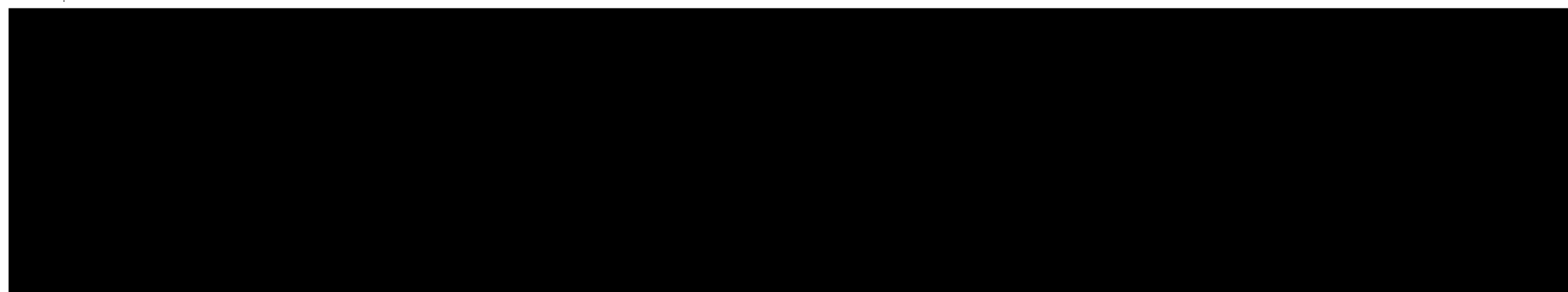
Academic



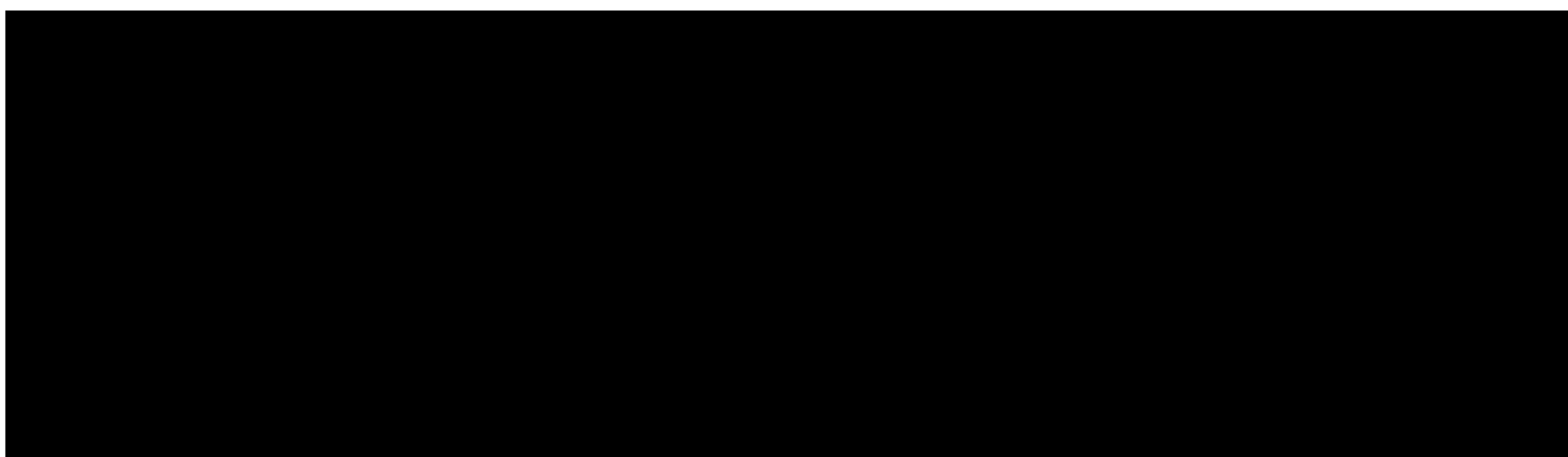
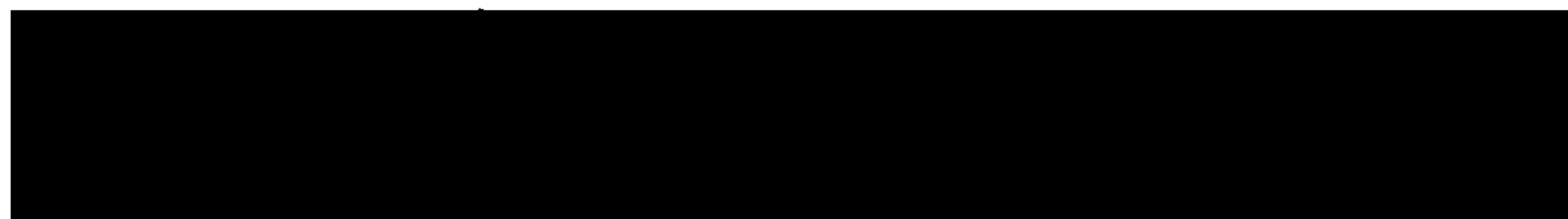
EC/03/54

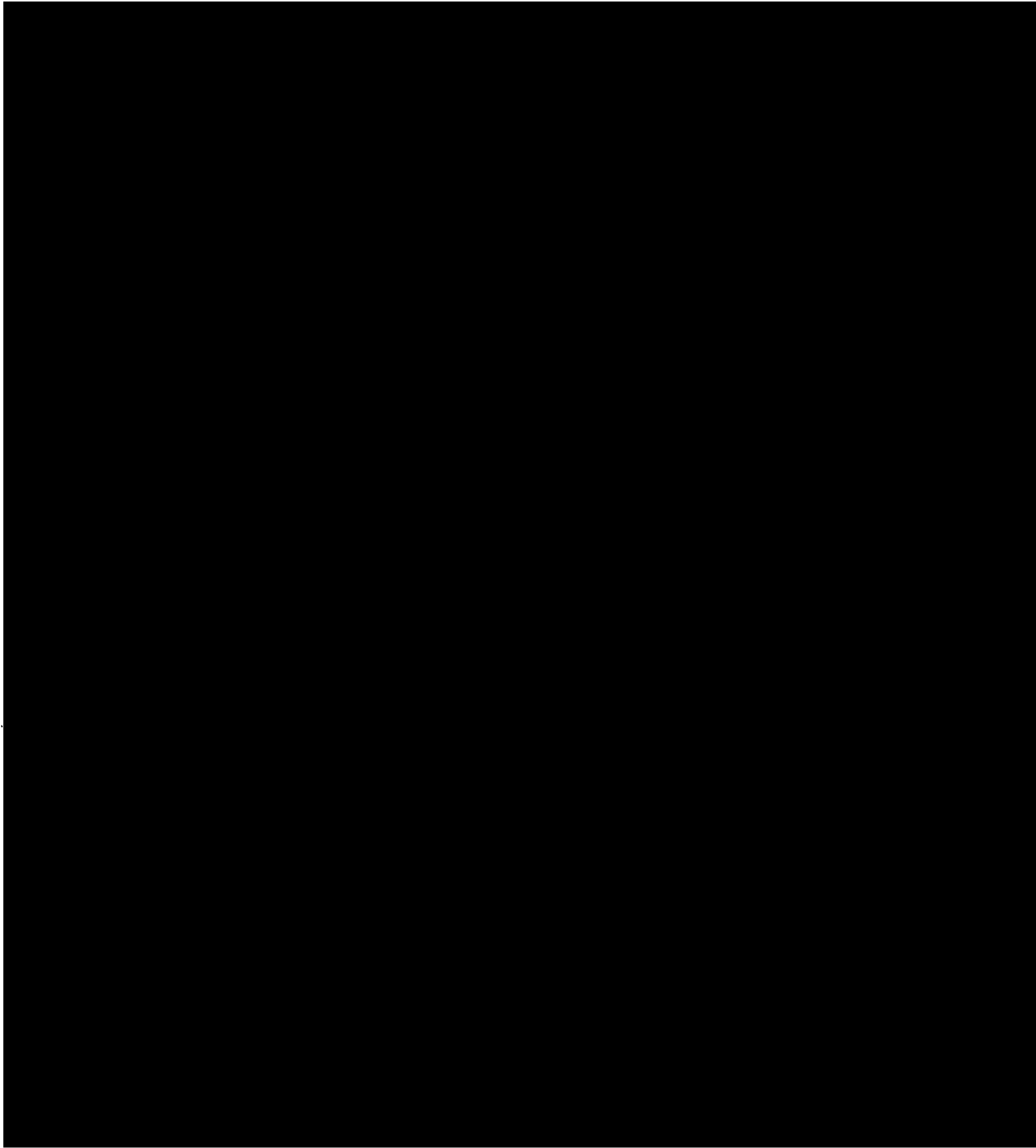
Committees, Joint Standing Committees and Working Parties

The Committee:



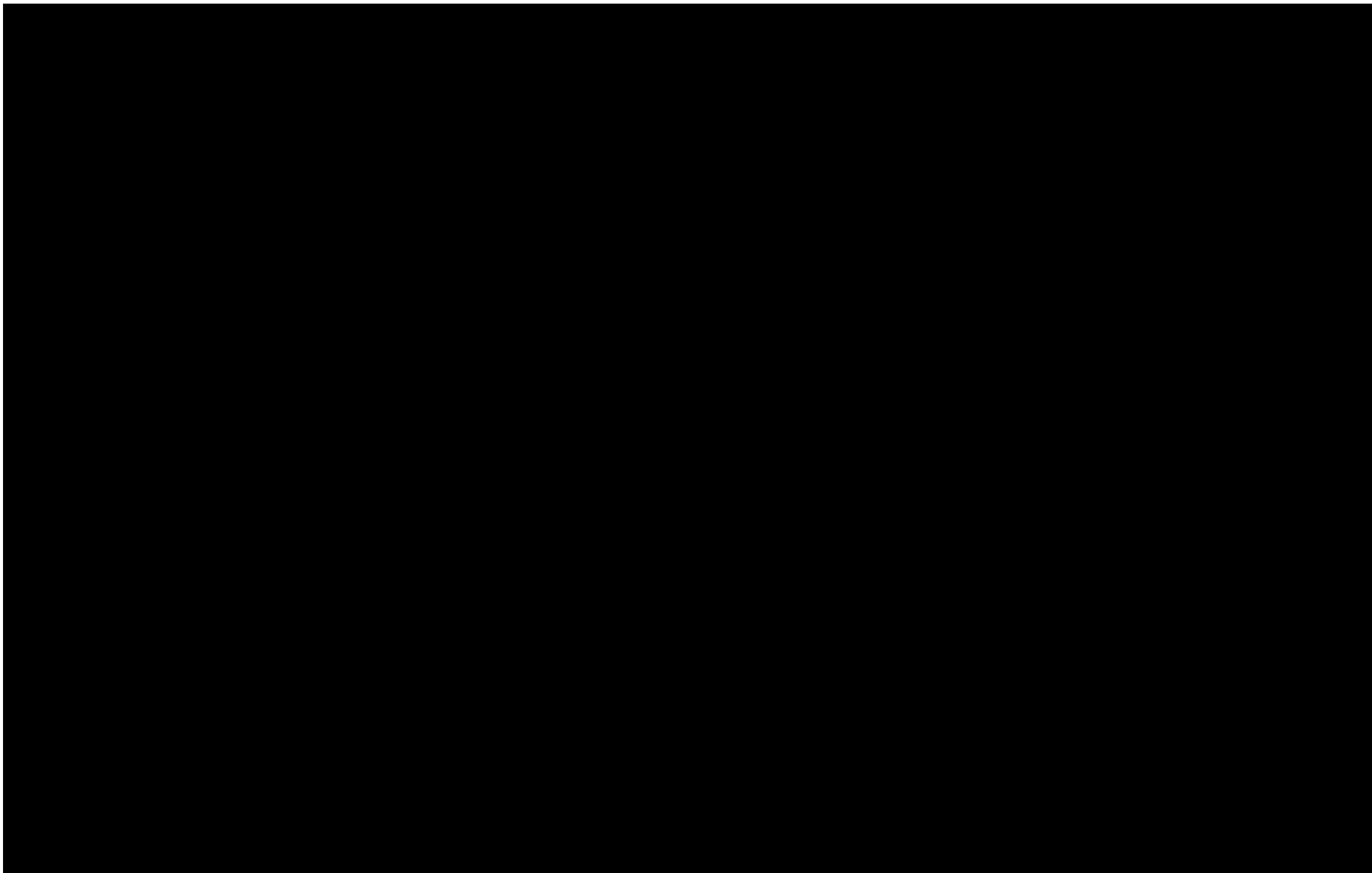
(c) **RECEIVED** a report prepared by Dr John Jenkins on the Ireland Committee. Dr Jenkins reported that Dr Moira Stewart would be asked to undertake the role of Secretary for the next 3 year period taking over prior to the Belfast meeting in January 2004. This was **AGREED** by EC;





EC/03/55

Secretary's report





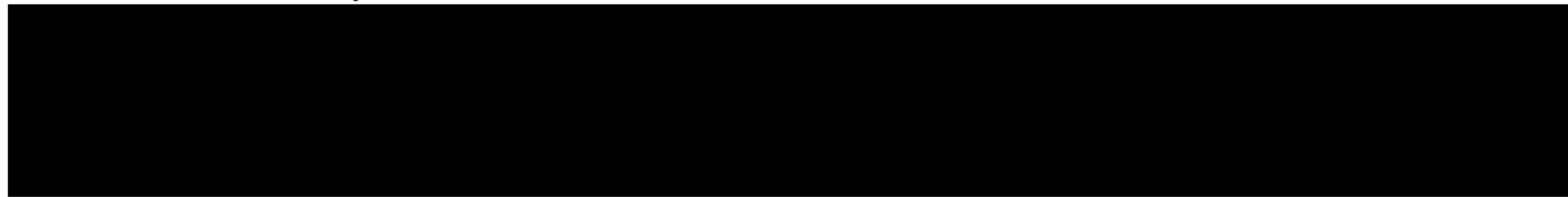
EC/03/56

Election of representatives on Committees and outside bodies

The Committee APPROVED the following:



(b) the appointment of Dr Ian Maconochie as the College's lead contact with NHS Direct (for a term of 3 years);



Signed:

Date: