

From the Permanent Secretary
Clive Gowdy CB



Department of
**Health, Social Services
and Public Safety**

An Roinn
**Sláinte, Seirbhísí Sóisialta
agus Sábháilteachta Poiblí**

www.dhsspsni.gov.uk

Mr Patrick McGowan
Chairman
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4 November 2004

Dear Patrick,

UTV INSIGHT PROGRAMME

The recent UTV Insight programme made a number of allegations associated with the tragic death of Lucy Crawford. As you will be aware, the Minister has announced the setting up of an independent inquiry in to the issues raised in the programme. To facilitate the inquiry there is a need to ensure that all relevant records and documents are secured so that, if necessary, they can be made available for independent examination.

To that end, I am writing to advise you that the Department now asks you as Chair of the Western Health & Social Services Council to take whatever steps are necessary to secure and keep safe all documentation which is within the custody or control of the Council, or its employees servants or agents, including draft documentation and information in electronic format pertaining to the death of

- Lucy Crawford
- Raychel Ferguson
- Adam Strain

This should include:

- All medical, nursing and other clinical notes and records associated with each case
- All reports (including draft reports) commissioned or produced by the Council or its employees on any aspect of these cases
- All notes of meetings or discussions concerning each case
- All legal advice received by the Council in connection with these cases

The material above should be sorted, referenced to an appropriate index and retained.

I would further ask that you confirm to me in writing that your organisation has taken the necessary action and secured all relevant information **by Friday 19 November.**

Yours sincerely,

Blair Gowdy

D C GOWDY
Permanent Secretary

015-088-336